



# Lake Havasu City

Lake Havasu City  
Municipal Courthouse  
Council Chambers  
92 Acoma Boulevard  
Lake Havasu City, Arizona  
86403  
[www.lhcaz.gov](http://www.lhcaz.gov)

## Legislation Text

File #: ID 20-2456, Version: 1

## COUNCIL COMMUNICATION

**TO:** Honorable Mayor and Council

**FROM:** Kelly Williams, City Clerk  
Jess Knudson, City Manager

**SUBJECT:**

Introduce Ordinance No. 20-1236 Amending Lake Havasu City Code Chapters 11.06 and 11.08, Regarding the Parks and Recreation and Airport Advisory Boards (*Kelly Williams*)

**FUNDING SOURCE:**

N/A

**PURPOSE:**

To introduce an ordinance amending Lake Havasu City Code Chapters 11.06 and 11.08, regarding meeting frequency and powers and duties for the Lake Havasu City Parks and Recreation Advisory Board and Airport Advisory Board.

**BACKGROUND:**

At the February 6, 2020, City Council Planning Session, City staff sought direction from the City Council on processes for advisory boards including meeting frequency and powers and duties. This proposed ordinance makes the following changes to City Code Chapters 11.06 and 11.08, necessary to carry out the direction received, along with a couple of other proposed revisions and housekeeping items:

**Chapter 11.06, Parks and Recreation:**

- 1) Revising § 11.06.020 “Appointment and Terms of Office of Members” to add term limits for regular members. Also clarifies that members shall be appointed by the Mayor and City Council and any vacancy shall be filled by appointment for the unexpired term of the vacancy.  
Changes the student member position from a 2-year term to a 1-year term, and clarifies that the Chairperson and Vice Chairperson shall be elected annually at the first regular meeting following July 1.
- 2) Removing § 11.06.030 “Compensation of Members” in its entirety.
- 3) Replacing § 11.06.050 “Officers” with “Quorum” and adds that five members of the board shall constitute a quorum and be necessary for the transaction of business.
- 4) Revising § 11.06.070 “Powers and Duties” changing the meeting frequency and streamlining the powers and duties of the Parks and Recreation Advisory Board as follows:

- 1) To hold and conduct meetings quarterly, or as needed if there is business to transact.
- 2) To form subcommittees as necessary.
- 3) To act in an advisory capacity and make recommendations on matters under the purview of the City Council regarding Lake Havasu City parks and recreation.

Removing lines 4 through 9.

**Chapter 11.08, Airport Operating Regulations:**

- 5) Revising § 11.08.970 “Board Established; Composition” fixing a typographical error from “member” to “members.”
- 6) Revising § 11.08.980 “Appointment and Terms of Office of Members” to add term limits for regular and alternate members. Also clarifies that the Chairperson and Vice Chairperson shall be elected annually at the first regular meeting following July 1.
- 7) Revising § 11.08.1000 “Attendance at Meetings” to remove that the Chairperson is to inform the City Council of any resignation in writing or request a replacement.
- 8) Revising § 11.08.1010 “Powers and Duties” changing the meeting frequency and streamlining the powers and duties of the Airport Advisory Board as follows:
  - A) To hold and conduct meetings quarterly, or as needed if there is business to transact.
  - B) To form subcommittees as necessary.
  - C) To act in an advisory capacity and make recommendations on matters under the purview of the City Council regarding the Lake Havasu City Municipal Airport.

Removing lines D through J.

**COMMUNITY IMPACT:**

Clear and up-to-date City Code provisions promote efficient and effective operations.

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

Ordinance No. 20-1236

Tracked Changes to Chapters 11.06 and 11.08

**SUGGESTED MOTION:**

I move to introduce Ordinance No. 20-1236 amending Lake Havasu City Code Chapters 11.06 and 11.08, regarding the Parks and Recreation and Airport Advisory Boards.