



Lake Havasu City

Lake Havasu City
Municipal Courthouse
Council Chambers
92 Acoma Boulevard
Lake Havasu City, Arizona
86403
www.lhcaz.gov

Legislation Text

File #: ID 17-1193, Version: 1

COUNCIL COMMUNICATION

TO: Honorable Mayor and Council

FROM: W. Mark Clark, Maintenance Services Division Manager

SUBJECT:

Award Bid for Janitorial Services for Various Facilities on a Requirements Basis to Done Right Cleaning Resources

FUNDING SOURCE:

Various Departments

PURPOSE:

To award bid for janitorial services on a requirements basis for the City Hall building, Aquatic/Community Center, Maintenance Facility, and Wastewater Facilities (Office Buildings and Laboratory).

BACKGROUND:

Lake Havasu City contracts out a significant portion of its janitorial services for the above-mentioned facilities. This contract does not cover the Police Station (separate contract) or City Parks Facilities (handled internally).

On April 26, 2017, the following bids were received:

Done Right Cleaning Resources, Inc.	\$85,128.00
Lake Havasu City, AZ	

Advance Janitorial Services, Inc.	\$87,636.00
Kingman, AZ	

Staff has performed a bid evaluation on the apparent low bidder, Done Right Cleaning Resources, Inc., in the amount of \$85,128.00. Two local references were provided. The overall results of the reference review were satisfactory and acceptable.

COMMUNITY IMPACT:

Contracting service for janitorial duties for the majority of the community's buildings is the most cost effective method.

FISCAL IMPACT:

The various City budgets have the appropriate funding in their areas of activity for this function.

ATTACHMENTS:

Bid Tabulation Dated April 26, 2017

SUGGESTED MOTION:

I move to award the bid for janitorial services for various facilities on a requirements basis to Done Right Cleaning Resources, Inc., of Lake Havasu City, Arizona, for a three year term with the option to extend the contract for two additional one year terms.