



# Lake Havasu City

Lake Havasu City  
Municipal Courthouse  
Council Chambers  
92 Acoma Boulevard  
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## Legislation Details (With Text)

**File #:** ID 17-1193    **Version:** 1    **Name:**  
**Type:** Action Item    **Status:** Agenda Ready  
**File created:** 5/4/2017    **In control:** City Council  
**On agenda:** 5/23/2017    **Final action:**  
**Title:** Award Bid for Janitorial Services for Various Facilities on a Requirements Basis to Done Right Cleaning Resources

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Bid Tabulation REVISED- Janitorial ITB B17-004-2568

Date	Ver.	Action By	Action	Result
5/23/2017	1	City Council	Approved	Pass

## COUNCIL COMMUNICATION

**TO:** Honorable Mayor and Council

**FROM:** W. Mark Clark, Maintenance Services Division Manager

**SUBJECT:**

Award Bid for Janitorial Services for Various Facilities on a Requirements Basis to Done Right Cleaning Resources

**FUNDING SOURCE:**

Various Departments

**PURPOSE:**

To award bid for janitorial services on a requirements basis for the City Hall building, Aquatic/Community Center, Maintenance Facility, and Wastewater Facilities (Office Buildings and Laboratory).

**BACKGROUND:**

Lake Havasu City contracts out a significant portion of its janitorial services for the above-mentioned facilities. This contract does not cover the Police Station (separate contract) or City Parks Facilities (handled internally).

On April 26, 2017, the following bids were received:

Done Right Cleaning Resources, Inc.      \$85,128.00  
Lake Havasu City, AZ

Advance Janitorial Services, Inc. \$87,636.00  
Kingman, AZ

Staff has performed a bid evaluation on the apparent low bidder, Done Right Cleaning Resources, Inc., in the amount of \$85,128.00. Two local references were provided. The overall results of the reference review were satisfactory and acceptable.

**COMMUNITY IMPACT:**

Contracting service for janitorial duties for the majority of the community's buildings is the most cost effective method.

**FISCAL IMPACT:**

The various City budgets have the appropriate funding in their areas of activity for this function.

**ATTACHMENTS:**

Bid Tabulation Dated April 26, 2017

**SUGGESTED MOTION:**

I move to award the bid for janitorial services for various facilities on a requirements basis to Done Right Cleaning Resources, Inc., of Lake Havasu City, Arizona, for a three year term with the option to extend the contract for two additional one year terms.