



Lake Havasu City

Lake Havasu City
Council Chambers
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Legislation Details (With Text)

File #: ID 17-1193 **Version:** 1 **Name:**
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File created: 5/4/2017 **In control:** City Council
On agenda: 5/23/2017 **Final action:**
Title: Award Bid for Janitorial Services for Various Facilities on a Requirements Basis to Done Right Cleaning Resources

Sponsors:

Indexes:

Code sections:

Attachments: 1. Bid Tabulation REVISED- Janitorial ITB B17-004-2568

Date	Ver.	Action By	Action	Result
5/23/2017	1	City Council	Approved	Pass

COUNCIL COMMUNICATION

TO: Honorable Mayor and Council

FROM: W. Mark Clark, Maintenance Services Division Manager

SUBJECT:

Award Bid for Janitorial Services for Various Facilities on a Requirements Basis to Done Right Cleaning Resources

FUNDING SOURCE:

Various Departments

PURPOSE:

To award bid for janitorial services on a requirements basis for the City Hall building, Aquatic/Community Center, Maintenance Facility, and Wastewater Facilities (Office Buildings and Laboratory).

BACKGROUND:

Lake Havasu City contracts out a significant portion of its janitorial services for the above-mentioned facilities. This contract does not cover the Police Station (separate contract) or City Parks Facilities (handled internally).

On April 26, 2017, the following bids were received:

Done Right Cleaning Resources, Inc. \$85,128.00
Lake Havasu City, AZ

Advance Janitorial Services, Inc. \$87,636.00
Kingman, AZ

Staff has performed a bid evaluation on the apparent low bidder, Done Right Cleaning Resources, Inc., in the amount of \$85,128.00. Two local references were provided. The overall results of the reference review were satisfactory and acceptable.

COMMUNITY IMPACT:

Contracting service for janitorial duties for the majority of the community's buildings is the most cost effective method.

FISCAL IMPACT:

The various City budgets have the appropriate funding in their areas of activity for this function.

ATTACHMENTS:

Bid Tabulation Dated April 26, 2017

SUGGESTED MOTION:

I move to award the bid for janitorial services for various facilities on a requirements basis to Done Right Cleaning Resources, Inc., of Lake Havasu City, Arizona, for a three year term with the option to extend the contract for two additional one year terms.