

Lake Havasu City Council Regular Meeting  
Police Facility, 2360 McCulloch Boulevard North  
Tuesday, March 14, 2017, 6:00 PM

### **CALL TO ORDER**

Mayor Nexsen called the meeting to order at 6:06 p.m.

### **INVOCATION**

Pastor Lan Blair, Sr. with Abundant Grace Church gave the invocation.

### **PLEDGE OF ALLEGIANCE**

The Mayor led in the Pledge of Allegiance.

### **ROLL CALL**

PRESENT: Councilmembers Mark Nexsen, David Lane, Donna McCoy, Gordon Groat, Jeni Coke, Cal Sheehy, and Michele Lin.

### **CALL TO THE PUBLIC**

There were no requests to address the Council.

### **CONSENT AGENDA**

The following items will be considered as one item by the City Council and will be enacted with one motion with no separate discussion unless a Councilmember so requests, in which event the item will be removed.

6.1 Approve the February 28, 2017, City Council Regular Meeting Minutes, and January 11 & 12, 2017, City Council Planning Session Minutes

6.2 Adopt Resolution No. 17-3134 Ratifying the Submission of a Grant Application with the Arizona Department of Homeland Security for CO Detection Meters

6.3 Adopt Resolution No. 17-3136 Affirmatively Furthering Fair Housing in Lake Havasu City

6.4 Adopt Resolution No. 17-3137 Authorizing the Adoption of Owner Occupied Housing Rehabilitation Guidelines dated December 30, 2016, in relation to Applications for FY2016 and FY2017 Community Development Block Grant Funds

6.5 Ratify City Manager's Execution of Access Easement Agreement with VRE English Village, LLC, for Vehicular and Pedestrian Ingress and Egress Adjacent to the Bridgewater Channel

6.6 Call for Executive Session Pursuant to A.R.S. 38-431.03(A) 4:00 p.m. Tuesday, March 28, 2017

Vice Mayor Coke moved to approve the Consent Agenda as presented, seconded by Councilmember McCoy, and unanimously carried.

### **CORRESPONDENCE, COMMUNICATIONS, PETITIONS, ANNOUNCEMENTS, CITY MANAGER REPORT**

7.1 Announce Vacancies on Lake Havasu Boards, Committees, and Commissions

City Clerk Kelly Williams announced the current vacancies on various Lake Havasu City Boards, Committees, and Commissions.

7.2 City Manager's Report

City Manager Charlie Cassens reported on the following:

- January 2017 Sales Tax Updates.
- Code Enforcement Updates. There are currently 41 open cases.
- Building Permit Updates.

- Lake Havasu City and various veteran organizations are in the midst of planning the upcoming Vietnam Veteran Breakfast to be held on Wednesday, March 29, 2017, from 6:30 a.m. to 9:00 a.m. This is an open invitation to all veterans and their families to attend. It will be held at the Aquatic/Community Center. The ceremony will begin promptly at 6:45 a.m. with a presentation of “Colors” from the Marine Corps League. This city event, hosted by the community for the community, provides a comfortable atmosphere to share a traditional pancake breakfast with fellow veterans. The breakfast is free to all veterans and their families. Lake Havasu City is a Vietnam War Commemorative Partner and has been since 2013. Anyone interested in donating, please contact Donna McCoy.
- The southernmost part of Rotary Community Park, including the Tinnell Memorial Sports Park, ballfields, playground, and the surrounding sidewalk paths, will be temporarily closed to the public during the Teen Break (Spring Break) events on Tuesday, March 21 through Thursday, March 23 from 9:00 a.m. to 5:00 p.m. The closure is necessary to ensure safety of the teens and staff during the events.
- Special Event Updates:
  - The WORCS Race is currently being held until March 19<sup>th</sup> at the overflow for Crazy Horse Campgrounds from 8:00 a.m. to 5:00 p.m. daily.
  - Beach Reach is currently being held until April 4<sup>th</sup> at London Bridge Beach Ramadas #3 and #4 from 10:00 a.m. to 2:00 p.m.
  - Mudshark’s St. Patrick’s Day Celebration will be held on March 17<sup>th</sup> from 11:00 a.m. to 11:00 p.m. in the alley behind the Mudshark Brewing Company.
  - Flying X Saloon St. Patty’s Day Event will be held on March 17<sup>th</sup> from 3:00 p.m. to 1:00 a.m. on the sidewalk in front of Flying X Saloon.
  - Havasu Triathlon will be held on March 17<sup>th</sup> and 18<sup>th</sup> at Windsor 4 and some city streets from 7:00 a.m. to 1:00 p.m. The streets used will be closed prior to the event.
  - Spring into Health will be held at SARA Park’s Rodeo grounds on March 18<sup>th</sup> from 8:00 a.m. to 5:00 p.m.
  - The Armored Combat League Championships will be held on March 25<sup>th</sup> and 26<sup>th</sup> at the Rotary Community Park Bowl from 10:00 a.m. to 5:00 p.m.
  - Teen Break will be held March 21<sup>st</sup> through 23<sup>rd</sup> at the Rotary Community Park ballfields, Tinnell Memorial Sports Park, and volleyball courts.
  - Teen Break After Hours will be held on March 22<sup>nd</sup> from 5:00 p.m. to 9:00 p.m. at the Rotary Community Park ballfields.

#### **8.1 Series #07 Liquor License, Hangar 24, 5600 Highway 95 North, #6/Lewkowitz**

Ms. Williams advised that Ms. Andrea Lewkowitz has applied for a Series #07 Beer and Wine Bar License for Hangar 24, located at 5600 Highway 95 North, #6. Ms. Williams noted that all posting requirement were met, all fees were paid, and no objections were received. She added that the location is properly zoned for a liquor license. Ms. Williams said staff recommends approval of this liquor license.

Mayor Nexsen opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Sheehy moved to recommend that the Arizona Department of Liquor Licenses and Control approve a Series #07 liquor license for Hangar 24, 5600 Highway 95 North, #6, seconded by Vice Mayor Coke, and unanimously carried.

#### **8.2 Adopt Resolution No. 17-3133 Appointing Member(s) to the Parks and Recreation Advisory Board**

Ms. Williams advised that the City Clerk’s office received three applications requesting consideration for appointment on the Parks and Recreation Advisory Board (PRAB). Mrs. Williams said two appointments are needed to fill two regular member vacancies, one with a term to expire on June 30, 2017, and the other with a

term to expire on June 30, 2018. She noted that all three applications were provided in the agenda packet, and added that the three applicants were also in attendance to make a brief presentation and answer any questions from Council.

Ms. Susan Wolfe, applicant, addressed the Council and provided some background information. She said she is an outdoor enthusiast and appreciates everything Lake Havasu City has to offer. Ms. Wolfe said she is interested in joining the PRAB to provide her input to improve recreation for the city.

Mr. Charles (Chuck) Vaughn, applicant, addressed the Council and provided some background information. He said he previously served on the City's Americans with Disabilities Act (ADA) Board, and added that he would like the opportunity to bring a different perspective to the PRAB.

Mr. Mark Zieff, applicant, addressed the Council and provided some background information. He said he has a deep appreciation for recreation and areas that provide peace and serenity. Mr. Zieff said he would like the opportunity to help the PRAB implement its vision for recreation in Lake Havasu City.

Councilmember Sheehy asked Mr. Zieff how he heard about the opportunity to serve on the PRAB, to which Mr. Zieff said he was referred by someone he knew.

Mayor Nexsen noted that there are three applicants for two vacant positions, and encouraged the applicants to reapply in the future if they are not selected at this time.

Mayor Nexsen opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Lane moved to adopt Resolution No. 17-3133 appointing Mr. Mark Zieff as a regular member to the Parks and Recreation Advisory Board with a term to expire June 30, 2017, and Mr. Chuck Vaughn as a regular member to the Parks and Recreation Advisory Board with a term to expire June 30, 2018, seconded by Vice Mayor Coke, and unanimously carried.

### **8.3 Adopt Resolution No. 17-3135 Authorizing Submittal of a CDBG-SSP Grant Application and to Implement a CDBG-SSP Project**

Grants Administrator Holly Morin advised that this item relates to the Community Development Block Grant (CDBG), and said the City is submitting an application for State Special Project (SSP) funding for a total of \$300,000 to be used for owner-occupied housing rehabilitation for low income homeowners within the city limits. Ms. Morin explained that this improves the neighborhoods and home values in Lake Havasu City. She added that they recently made a significant change to the program to make their priority population veterans. She said no City funds are used for this program, as it is entirely funded by the grant.

Mayor Nexsen opened the public hearing. There being no comments, he closed the public hearing.

Vice Mayor Coke moved to adopt Resolution No. 17-3135 authorizing City staff to submit an application for Federal FY2016 CDBG funds for an SSP Project in the amount of \$300,000 for housing rehabilitation of eligible, owner occupied, single family residences, located within the City limits and authorize the City Manager to execute the grant agreement and take all actions necessary to implement and complete the activities submitted in the application with necessary approvals by the City Attorney, seconded by Councilmember McCoy, and unanimously carried.

**8.4 Adopt Resolution No. 17-3138 Authorizing the Submittal of a Community Development Block Grant Application and to Implement a CDBG Project**

Ms. Morin advised that this item also relates to the CDBG and is another grant opportunity available from the same funding source and is used for the same purpose as the previous agenda item; however, she said the main difference is that the SSP grant is awarded competitively. She added that the funding comes from the Arizona Department of Housing and is used for housing rehabilitation of eligible, owner-occupied, single family residences within the city limits. Ms. Morin noted that no City funds are used for this program, as it entirely pays for itself with grant funds.

Mayor Nexsen opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Sheehy moved to adopt Resolution No. 17-3138 authorizing City staff to submit an application for Federal FY2017 CDBG funds for a CDBG Project in the amount of \$650,223 for housing repairs for eligible, owner occupied, single family residences, located within the City limits and direct the City Manager to take all actions necessary to implement and complete the activities submitted in the application with necessary approvals by the City Attorney, seconded by Councilmember McCoy, and unanimously carried.

**8.5 Award Bid for Wash Stabilization Improvements Bid Package #1 to FNF Construction, Inc.**

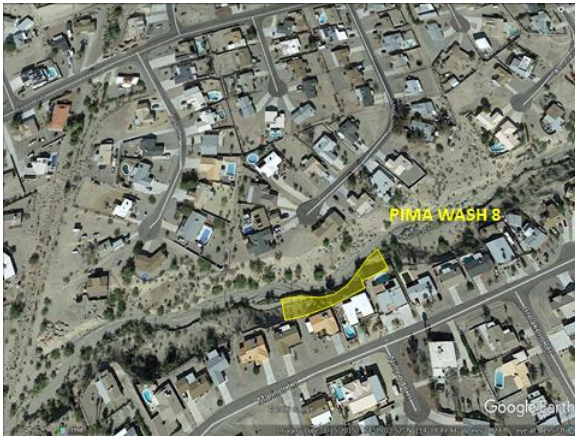
Mr. Molhoek said staff is recommending approval of the award bid for the Wash Stabilization Bid Package #1 to FNF Construction, Inc. He explained that the engineering report created by Dibble Engineering in 2015 analyzed all of the washes in the city and established criteria and identified each of the washes that needed critical attention. He added that the report also created a 5-Year Plan through CIP to address the washes.

Mr. Molhoek reviewed the following project timeline:

- Engineering Analysis & Recommendations Report 10/2015
- Design Budget Approved 6/2015
- Design Services Awarded 2/23/2016
- Construction and Construction Management Budget Approved 6/2016
- Construction Bid Advertised 1/23/2017
- Construction Bid Opened 2/22/2017

Mr. Molhoek stated that the project will include bed and bank repair and stabilization improvements to Havasupai Wash 2 and Broadwater Drain 1, as well as bank repair and stabilization improvements to Havasupai Wash 5 and Pima Wash 8.





He added that the project will take approximately 90 days, and the total contract recommended for award is \$1,750,422.

Councilmember Sheehy asked if packages one and two take care of all of the recommendations from the study, to which Mr. Molhoek replied no, and explained that packages one and two only take care of the recommendations from the first two years of a five year plan.

Councilmember Lane said this will correct the problems that are already there, but asked if it will further prevent the same thing from occurring again in the future, to which Mr. Molhoek said it is the engineering solution to protect the washes from any further degradation.

Mayor Nexsen opened the public hearing. There being no comments, he closed the public hearing.

Councilmember McCoy moved to award the Base Bid for the Wash Stabilization Improvements Bid Package #1 to FNF Construction, Inc., seconded by Councilmember Lane, and unanimously carried.

#### **8.6 Award Agreement for Construction Management Services for Wash Stabilization Improvements to Carollo Engineers, Inc.**

Mr. Molhoek said this is a companion item and is the Construction Management Services for the Wash Stabilization Improvement Project, and is recommended for award to Carollo Engineers, Inc., in the amount of \$122,224, for the full length of the project duration. He said the agreement will include full-time inspection, project management, project meetings, and project documents and reports.

Mayor Nexsen opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Lane moved to award the agreement for construction management services for wash stabilization Improvements to Carollo Engineers, Inc., seconded by Councilmember McCoy, and unanimously carried.

#### **CURRENT EVENTS**

Councilmember Sheehy reported that on February 24<sup>th</sup> through 26<sup>th</sup> the Airport Advisory Board hosted the Experimental Aircraft Association and Join-A-Flight Event. He said the event was well attended, and reported that the B-17 "Flying Fortress" had more riders at the Lake Havasu City Airport than any other airport in Arizona.

Councilmember Groat reported that the Mohave County Water Authority held a meeting to approve their budget, elect officers, and discuss legislative updates and Colorado River Advisory Council updates.

**FUTURE MEETINGS**

Tuesday, March 28, 2017 @ 5:00 p.m. – Work Session

Tuesday, March 28, 2017 @ 6:00 p.m. – Regular Meeting

Tuesday, April 11, 2017 @ 6:00 p.m. – Regular Meeting

**FUTURE AGENDA ITEMS**

There were no requests for future agenda items.

**ADJOURN**

Upon motion by Councilmember Lane and seconded, the meeting adjourned at 6:57 p.m.

**CERTIFICATION**

I hereby certify that the foregoing is a full and true copy of the Regular Meeting Minutes of the Lake Havasu City Council held on the 14th day of March, 2017. I further certify that the meeting was duly called and posted, and that a quorum was present.

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Kelly Williams, City Clerk/CMC

