

Mayor Cal Sheehy
Vice Mayor Cameron Moses
Councilmember Nancy
Campbell
Councilmember Jeni Coke
Councilmember Jim Dolan
Councilmember David Lane
Councilmember Michele Lin



Lake Havasu City
Municipal Courthouse
Council Chambers
92 Acoma Boulevard
Lake Havasu City, Arizona
86403
www.lhcaz.gov

City Council Regular Meeting

Minutes - Final

Tuesday, March 26, 2024

5:30 PM

1. CALL TO ORDER

Mayor Sheehy called the meeting to order at 5:30 p.m.

2. INVOCATION

Mr. Tim Giles, Inspire the Church, gave the invocation.

3. PLEDGE OF ALLEGIANCE

Members from Mohave Military Museum led in the Pledge of Allegiance.

Mayor Sheehy welcomed those in attendance and spoke on the history of the courts and construction of the new Municipal Courthouse.

4. ROLL CALL

Present: 7 - Mayor Cal Sheehy, Councilmember Nancy Campbell, Councilmember Michele Lin, Councilmember Jeni Coke, Councilmember Jim Dolan, Councilmember David Lane and Vice Mayor Cameron Moses

5. CONSENT AGENDA

- 5.1 [ID 24-4184](#) Approve the March 12, 2024, City Council Regular Meeting Minutes (*Kelly Williams*)
- 5.2 [ID 24-4177](#) Adopt Resolution No. 24-3732 Approving an Intergovernmental Agreement between the City of Kingman, Bullhead City, Town of Colorado City, and Mohave County Regarding the Arizona Department of Administration, Office of Grants and Federal Resources, Arizona 911 Grant Program (*Chief Stirling*)
- 5.3 [ID 24-4179](#) Adopt Resolution No. 24-3733 Ratifying the Submission of a Grant Application to the U.S. Department of Homeland Security, Assistance to Firefighters Grant Program, for a New Fire Engine (*Chief Pilafas*)
- 5.4 [ID 24-4190](#) Adopt Resolution No. 24-3734 Approving Agreement for Clinical Practicum and/or Student Educational Experience with Mohave Community College (*Chief Pilafas*)

- 5.5 [ID 24-4188](#) Adopt Resolution No. 24-3735 Approving a Quit Claim Deed to Convey Parcel 21-A of Havasu Foothills Estates, Tract 2371 (*Chris Gilbert*)
- 5.6 [ID 24-4187](#) Call for Executive Session Pursuant to A.R.S. § 38-431.03(A) 4:30 p.m., Tuesday, April 9, 2024 (*Kelly Williams*)

Councilmember Coke moved to approve the Consent Agenda as presented, seconded by Vice Mayor Moses, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Lin, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

6. CORRESPONDENCE, COMMUNICATIONS, PETITIONS, ANNOUNCEMENTS, CITY MANAGER REPORT

- 6.1 [ID 24-4186](#) Announce Vacancies on Lake Havasu City Boards, Committees, and Commissions (*Kelly Williams*)

City Clerk Kelly Williams announced the current vacancies on various Lake Havasu City Boards, Committees, and Commissions. She added that applications are available at City Hall and on the City's website at www.lhcaz.gov.

- 6.2 [ID 24-4192](#) Presentation from Mohave County Department of Public Health Regarding Community Health Needs Assessment

Ms. Dani Lagana, Special Program Analyst with the Mohave County Department of Public Health, provided an overview of the Community Health Needs Assessment highlighting the concerns throughout Mohave County that were identified and prioritized, the top three health concerns (mental health, substance use disorders, and access to health care and social services) in Lake Havasu City, and next steps. She said the community can participate in a community health needs survey available on their website at www.mohave.gov or by contacting her office at (928) 753-0748 (extension 4521) or by email at lagand@mohave.gov.

- 6.3 [ID 24-4185](#) City Manager's Report (*Jess Knudson*)

City Manager Jess Knudson reported on the following:

- Announced various events, ceremonies, and proclamations.
- Expressed condolences to the family and friends of Seth Krick who served as a city lifeguard, Boy Scout, Eagle Scout, and Sea Scout.
- Republic Services will be holding a Household Hazardous Waste Event on Saturday, April 20, 2024, from 8:00 a.m. to 12:00 p.m., at 2065 Kiowa Blvd. N. (Fire Station No. 2).
- City offices will be closed on Friday, March 29, 2024, in observance of Good Friday.

- A Vietnam Veterans Day Outdoor Cookout will be held on Friday, March 29, 2024, at 10:30 a.m., at the Friends of the Fair Rodeo Grounds.

7. PUBLIC HEARINGS

- 7.1 [ID 24-4182](#) Approve Change Order No.1 for the Construction of Vadose Well 9 as Part of the Vadose Zone Well 8 and Facilities Re-Bid Project with Schofield Civil Construction, LLC
(Jason Hart)

Project Manager Jason Hart advised that this item is requesting approval of Change Order No. 1 for the construction of Vadose Well 9 as part of the Vadose Well 8 and Facilities Re-Bid Project with Schofield Civil Construction, LLC. Mr. Hart displayed photographs of the existing Vadose Well and well drilling for Vadose Well 8 which is scheduled to be completed in approximately three weeks. He said the change order (total cost \$852,850) will add the drilling of Vadose Well 9 to the existing contract and is anticipated to be completed in July 2024.

Vice Mayor Moses asked if staff could explain the benefits of the vadose wells for the city's water system, to which Mr. Hart explained that through the water treatment process the city is able to dispose of reclaimed water through comingling ponds, various golf courses, and vadose wells. He said in using the vadose wells (injection wells) the city is able to send the reclaimed water into the ground to recharge the city's aquifer.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Lane moved to approve Change Order No. 1 for the construction of Vadose Well 9 as part of the Vadose Zone Well 8 and Facilities Re-bid Project with Schofield Civil Construction, LLC, in the amount of \$852,850, seconded by Vice Mayor Moses, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Lin, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

- 7.2 [ID 24-4189](#) Approve Task Order No. 7 to the Master Professional Services Agreement to C&S Engineers, Inc., for Construction Management Services for the Airport Obstructions Light/Mark/Remove Existing Hydrants and Replace Project (Mike Wolfe)

Assistant City Engineer Mike Wolfe advised that this item is requesting approval of Task Order No. 7 to the Master Professional Services Agreement to C&S Engineers, Inc., for construction management services for the Airport Obstructions Light/Mark/Remove Existing Hydrants and Replace Project. Mr. Wolfe explained that C&S Engineers, Inc., was successful in a grant application on the city's behalf and the city entered into an Intergovernmental Agreement with the Arizona Department of Transportation (ADOT) in

April 2021 that included management services as eligible grant activities. He said the Airport Obstructions Light/Mark/Remove Existing Hydrants and Replace Project includes replacement of seven of the existing fire hydrants, valves, and pipe appurtenances to “below grade” hydrants for airport operational safety under the Federal Aviation Administration (FAA) guidelines. He said in February 2024, the City Council awarded the construction contract for this project to Craig Plumbing Contractors, Inc., in the amount of \$292,960, and staff is recommending approval of Task Order No. 7 for construction management services in the amount of \$77,208, for oversight of the work within the airport operations area and managing construction under FAA guidelines. He reviewed the project plan and breakdown of the funding (90 percent ADOT grant and 10 percent city match).

Mayor Sheehy asked why this was not awarded at the same time the City Council awarded the construction contract, to which Mr. Wolfe explained that due to timing, negotiations, and sharing some of the work with airport facilities, the award for construction management services was not ready at the time the construction contract was presented. Mayor Sheehy said construction management services is generally around 10 to 15 percent of the total construction costs; however, this contract is considerably more and was presented after the negotiations. He asked if that was due to the technicalities involved. Mr. Wolfe said it was due to the technicalities involved but also negotiations because the dollar amount staff initially received was high. He said through negotiations city staff realized the benefits of using C&S Engineers, Inc., due to their experience in airport operation safety, familiarity with FAA guidelines, and handling of all grant reimbursement for management and construction services.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Dolan moved to approve Task Order No. 7 to the Master Professional Services Agreement with C&S Engineers, Inc., for Construction Management Services for the Airport Obstructions Light/Mark/Remove Existing Hydrants and Replace Project in the amount of \$77,208, seconded by Vice Mayor Moses, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Lin, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

7.3 [ID 24-4194](#) Approve the Cooperative Purchase Agreement and Purchase of One (1) 2024 F650 Regular Cab 4X2 from San Tan Auto Partners, LLC (*Bill Young*)

Transportation and Maintenance Superintendent Bill Young advised that this item is requesting approval of a cooperative purchase agreement and purchase of a 2024 F650 Regular Cab from San Tan Auto Partners, LLC, in the amount of \$84,821.30. He said a

larger vehicle is needed to assist the fleet in hauling heavy equipment.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Vice Mayor Moses moved to approve and authorize the City Manager to execute the Cooperative Purchase Agreement with San Tan Auto Partners, LLC, with a termination date of January 17, 2025; authorize the City Staff to exercise the option to renew the Agreement for up to a maximum of forty-eight (48) months; and authorize the purchase of a 2024 F650 Regular Cab 4X2 vehicle in the amount of \$84,821.30, subject to release of any amended manufacturer's official published pricing and discount off of the manufacturer's retail price by the Arizona State Purchasing Office, and further authorize the City Manager to approve an amended adjustment, seconded by Councilmember Dolan, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Lin, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

- 7.4** [ID 24-4193](#) Approve the Cooperative Purchase of Two (2) 2024 F550 Regular Cab 4X2 and One (1) 2024 Ford Expedition 4-Door 4X4 UTV from San Tan Auto Partners LLC (*Bill Young*)

Mr. Young advised that this item is requesting approval to purchase two 2024 F550 Regular Cabs and one 2024 Ford Expedition from San Tan Auto Partners, LLC, utilizing the cooperative purchase agreement in the amount of \$209,256.98. He said the F550 vehicles will replace two existing vehicles in the fleet that have exceeded their lifespan, and the Ford Expedition will add a new vehicle to the Administrative Services Department (City Hall pool vehicle) fleet as the Chevy Suburban that was previously approved by the City Council is no longer available for purchase.

Mayor Sheehy opened the public hearing.

Ms. Bonnie Toy, citizen, addressed the council and asked if the vehicles being requested were similar in style and features to the city's existing vehicles, and if the city is able to streamline the purchase of vehicles.

Mayor Sheehy explained that the city does replace like-for-like vehicles unless there is some operational difference. He noted that all vehicles are budgeted annually, and the city will be looking at ways to streamline the process.

There being no further comments, Mayor Sheehy closed the public hearing.

Councilmember Lin asked why both vehicles were combined into one motion for

approval, to which Mayor Sheehy said the vehicles were combined due to timing and because the vendor for both vehicles is the same. He said the purchase of the Chevy Suburban was already approved by the City Council; however, it is no longer available, and staff needs council action to adjust that. Councilmember Lin expressed concerns with the motion as she previously voted against the purchase of the Chevy Suburban and this item combines the approval of that vehicle with two other vehicles for purchase. Mayor Sheehy stated that Councilmember Lin could present a different motion that only approves the vehicles that she would be in support of.

Councilmember Lane moved to approve the cooperative purchase of two (2) 2024 F550 Regular Cab XL 4X2 vehicles and one (1) 2024 Ford Expedition 4-Door 4X4 UTV in the amount of \$209,256.98 from San Tan Auto Partners, LLC, subject to release of any amended manufacturer's official published pricing and discount off of the manufacturer's retail price by the Arizona State Purchasing Office, and authorize the City Manager to approve an amended adjustment, seconded by Councilmember Dolan, and carried by the following vote:

Aye: 6 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

Nay: 1 - Councilmember Lin

8. CALL TO THE PUBLIC

Ms. Joan Dzuro, citizen, addressed the council and expressed her appreciation to the Public Works Department regarding a water main break she reported over the weekend. She said she was impressed with the immediate response she received from the city and how quickly the issue was resolved.

Mr. Don Wisdom, citizen, addressed the council and expressed his concern regarding the number of city vehicles being purchased.

9. CURRENT EVENTS

Councilmember Lin provided an update on the Western Arizona Council of Governments (WACOG) Regional Transportation Implementation Plan.

10. FUTURE MEETINGS

Tuesday, April 9, 2024 @ 5:30 p.m. – Regular Meeting

Thursday, April 11, 2024 @ 9:00 a.m. – Budget/CIP Overview Work Session

Tuesday, April 23, 2024 @ 5:30 p.m. – Regular Meeting

11. FUTURE DISCUSSION ITEMS

There were no requests from the Council for future discussion items.

12. ADJOURN

Upon motion by Councilmember Lane and seconded, the meeting adjourned at 6:20 p.m.

CERTIFICATION

I hereby certify that the foregoing is a full and true copy of the Regular Meeting Minutes of the Lake Havasu City Council held on the 26th day of March, 2024. I further certify that the meeting was duly called and posted, and that a quorum was present.

Kelly Williams, City Clerk/MMC