

ORDINANCE NO. 18-1204

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAKE HAVASU CITY, MOHAVE COUNTY, ARIZONA, AMENDING LAKE HAVASU CITY CODE SECTION 3.20.040, SCHEDULE OF FEES AND SERVICE CHARGES

IT IS ORDAINED, by the Mayor and City Council of Lake Havasu City, Arizona, as follows:

Section 1: Section 3.20.040, Schedule of Fees and Service Charges, is amended as follows:

§ 3.20.040 SCHEDULE OF FEES AND SERVICE CHARGES

- A. The Administrative Services Director and each department director, under the direction of the City Manager, shall review annually all the fees and service charges listed in this section and provide an adjusted schedule for each service to the City Manager for consideration to recover the listed percentage of reasonable costs necessary to provide the listed services, products, or regulations.
- B. Fees assessed pursuant to this section shall be due and payable when incurred. Fees which become delinquent may be referred to a collection agency and the city or designee may pursue any other legal remedies available. PENALTY FEES MAY BE ASSESSED ON DELINQUENT ACCOUNTS.

<i>Service Center #</i>	<i>Service, Product or Regulation</i>	<i>Reasonable Costs to be Recovered</i>
I.	Development and Right of Way Services:	
S-001	Design Review - New	100%
	Design Review - Tenant Improvements	50%
S-002	Planned Development Review and Major Changes to PUD	100%
S-003	Conditional Use Review – <u>MAJOR</u>	100%
	<u>CONDITIONAL USE REVIEW – MINOR</u>	<u>46%</u>
S-004	Zone Change Review	100%
S-005	Zoning Code Amendment Review	100%
S-006	General Plan Amendment	100%
S-007	General Plan Maintenance	100%
S-008	Specific Plan Amendment	100 88%
S-009	Changes to Approved Plans - Subdivision	100 54%
S-010	Minor Changes to Approved Plans – Planned Unit Development (PUD)	100%
S-012	Specific Plan Review	100%
S-013	Variance Review – Zoning (<u>MAJOR</u>)	100 22%
	<u>VARIANCE REVIEW – ZONING (MINOR)</u>	<u>48%</u>
S-014	Subdivision Review	100 48%
S-015	Lot Alteration Review	100 52%
S-016	Board of Adjustment, Planning, Building/Fire Appeals	Range of 6% - 47%

S-017	Parking-in-Common Review	100 56%
S-021	Annexation Processing	100%
S-022	Design Review – Parking Lot Restripe	0%
S-023	Abandonment (Right-of-Way or Easement) Processing	100 RANGE OF 37% - 50%
S-024	Sign Permit Review	100%
S-026	Community Services Department Reinspection Fees	85%
S-027	Traffic Report Review & Striping Plans	100%
S-031	Temporary Use Permit	Average Rate 65% RANGE OF 0 – 80%
S-032	Off-Site Improvements Plan Check and Inspection; Off-Site Agreement	100%
S-033	Building Plan Check - Retainer Fee	100%
S-034	Building Permitting and Inspection Process	100%
S-035	Community Services Driveway Permit and Inspection	48%
S-038	Utility Permit	13%
<u>S-039</u>	<u>RIGHT OF WAY APPLICATION SMALL WIRELESS FACILITIES (SWF) UTILITY POLE REVIEW</u>	<u>SET BY STATE STATUTE</u>
<u>S-040</u>	<u>RIGHT OF WAY APPLICATION SMALL WIRELESS FACILITIES (SWF) COLLOCATION</u>	<u>MARKET RATES</u>
<u>S-041</u>	<u>RIGHT OF WAY APPLICATION SMALL WIRELESS FACILITIES (SWF) MONOPOLE REVIEW</u>	<u>SET BY STATE STATUTE</u>
* Separate hearing requirements are set by state statute		
II. Public Records Services:		
S-120	Document Printing and Copying	100%
S-121	Subpoenas	Set by state statute
S-446	Police Crime and Accident Report Reproduction	100%
S-600	Public Safety Electronic Media Reproduction	100% 30%
S-601	Public Safety Audio Recordings	55% 93%
III.	Finance & Administrative Services:	
S-101	Improvement District #2 - London Bridge Plaza	100%
S-102	Improvement District #4- McCulloch Medians	100%
S-110	Business License Processing	Average Rate 106%
S-111	Liquor License	100%
S-112	Liquor License - Special Event	25% 100%
S-113	Liquor License Acquisition of Control/Agent Change	80% 100%
S-114	Returned Check <u>OR ELECTRONIC PAYMENT</u> Processing	58%
S-116	Peddlers, Solicitors, and Transient Merchants Application and License Processing	Market Rates
S-117	Extension of Premises/Patio Permit	100%
<u>S-118</u>	<u>ELECTIONS ARGUMENTS</u>	<u>18%</u>
S-122	Special Event Permit Application Fee	Market Rates

S-123	Use of City Facilities	Market Rates
IV.	Utility And Enterprise Services:	
S-130	Water Service	Set with rate study
S-131	Water Meter & Service Line Installation	100% *
S-132	Irrigation or Additional Meter Installation	100% *
S-133	Reconnect Fee	100% *
S-134	Water Meter Testing	100% *
S-135	Private Cross Connection Control Device Process	98% * <u>100%</u> *
S-136	Cross Connection Control Device Monitoring	100% *
S-137	New Water Customer Application	100% <u>MARKET RATES</u>
S-138	Water-Hot Tap Service	Market Rates *
S-139	Replace Damaged Service Stop and/or Lock	100% *
S-140	Horizon Six Monitoring	100%*
S-190	Sewer Service	Set with rate study
S-190A	Sewer Availability Fee	75%
S-191	Industrial Waste Discharge Permit	100% *
S-192	Treatment Capacity Fee for Sewer Services	Set with fee study
S-193	Laboratory Analysis - Level I, II and III	100% *
S-195	Non-City Owned Pump Station Checks	Market Rates *
S-196	Pump Station Wet Well Cleaning	100% *
S-197	Private System Sewer Line Cleaning	100% *
S-198	Sewer Discharge Sampling	100% *
S-199	Treated Effluent Charge for Reuse	Market Rates *
S-200	Private Sewer Flow Meter Calibration	100% *
S-250	Landing Fee - Commercial / Cargo	Market Rates
S-251	Airfield Rental Fees	Market Rates
S-252	Fuel Flowage	Set with rate study
S-253	Fuel Farm Facility Charge - FBO	Set with rate study
S-256	Car Rental	Set with rate study
S-257	Vehicle Parking - Permanent	Market Rates
S-258	Commercial Aviation Use Permit	Market Rates
S-259	Advertising	Market Rates
S-260	FBO Fees	Set with rate study
S-261	Hangars - Private on City Owned Pads	Market Rates
S-263	Hangar Utilities	Market Rates
S-264	Terminal Space - Commercial Offices	Market Rates
S-266	Airfield Services	100%
S-269	Airport Parking Violation	100%

S-270 through S- 279	(Reserved)	
S-280	Havasu Mobility Services	Range of 0% - 16%
S-282 through S- 284	(Reserved)	
S-285	Refuse Service	Set with contract
S-286 through S- 299	(Reserved)	
* Separate hearing requirements are set by state statute		
V.	Leisure and Cultural Services:	
S-300	Youth Programs	Average Rate 25%
S-301	Gym Drop-In	Market Rates
S-303	Organized League Field Usage	Market Rates
S-304	Tournament/Group Field Usage	Market Rates
S-305	Contract Recreation Classes	10% - 50%
S-306	Community Center Events	Set with Facility Use Policy
S-308	After School Program	Average Rate 31%
S-309	Youth Camps	Average Rate 25%
S-310	Teen Break	21%
S-314	Adult Excursions	Market Rates
S-350	Recreation Center Beverage Service	Market Rates
S-351	Aquatic Classes	Market Rates
S-352	Open Swim	Market Rates
S-353	Birthday Party Rentals	Market Rates
S-354	Junior Lifeguard Program	30% - 50%
S-355	Pool Rental - Swim Team	18%
S-357	Spring Frenzy	Market Rates
S-359	Lifeguard Training	80% - MARKET RATES
S-360	Miscellaneous Services and Point of Sale Items	Market Rates
S-361	City Sponsored Special Activities	Average Rate 75%
VI.	Public Safety Services - Police:	
S-439	Animal Control Service	Market Rates
S-440	Police False Alarm Response	Average Rate 134% <u>RANGE OF 0% - 250%</u>
S-441	Police Response Call-Back	100%
S-442	Police - Background Check Letter	100% - 33%
S-443	Vehicle Identification Number (VIN) Verification	100% - 52%

S-444	Fingerprinting Service	37% <u>54%</u>
S-445	Vehicle Post Storage Hearings	Set by state statute
S-448	Oversize/Overweight Review - Traffic Permit Fee	100%
S-449	Forensic Computer Examination	Average Rate 15%
S-451	Polygraph Exam	76% <u>75%</u>
S-453	Mohave Mental Health Transports	100%
S-454	Prisoner Housing at LHC Police Facility	90% <u>MARKET RATES</u>
VII.	Public Safety Services - Fire:	
S-551	Fire False Alarm Response	Average Rate 65% <u>RANGE OF 0% - 85%</u>
S-552	Hazardous Materials Incidents, Investigation	100%
S-553	Emergency Fire/Medical Services	100%
S-554	Environmental Research & Technical Assistance (Fire)	68%
S-555	Horizon Six Fire/Medical Response	100%
S-556	Fire Sprinkler System Plan Check/Inspection/Repair & Alterations (Commercial/Industrial)	Market Rates
S-557	Required Fire Sprinkler System Plan Check/Inspection (Multi-Family 16+ Units)	100%
S-558	Required Fire Sprinkler Plan Check/Inspection (Single/Multi-Family up to 15 Units)	Average 100%
S-559	Non-Required Fire Sprinkler System Inspection (Single Family)	96% <u>67%</u>
S-561	Fire Sprinkler Plan Check/Inspection/Repair (Underground Lines, Hydrants)	100%
S-562	CO2 Tank Installation, Removal or Repair	100% <u>35%</u>
S-563	Alteration to Fire Alarm Plan Check/Inspection	100%
S-564	Clean Agent System, Halon or Alternative Systems	100%
S-565	Installation and Inspection of Spray Booths	100%
S-566	Installation of LPG Tank Plan Check/Inspection (25+ Gallons)	100%
S-567	Fire Alarm System Plan Check/Inspection	100%
S-568	Burn Permits	0%
S-569	Fireworks	Average 69%
S-570	Blasting Permits	100%
S-571	Temporary Membrane Air Structure, Tents, Canopies Plan Check/Inspection	100% <u>63%</u>
S-572	Tank Installation Plan Check/Inspection/Removal	Market Rates
S-574	Fire Flow Pressure Readings	46% <u>36%</u>
S-577	Carnival / Circus Inspections	62% <u>100%</u>
S-578	Fire Safety Reinspections	100%
S-579	State Licensed Facility Inspection	Market Rates
S-580	Home Safety and Babysitting Classes	37% <u>100%</u>
VIII.	Municipal Court Fees:	
S-700	Prosecution Assessment Fee	45% <u>SET BY CITY CODE</u>

S-701	Warrant Fee	66%
S-702	Suspension Fee	300%
	All New Special Services	At Inception 100%
	All New Youth Programs	At Inception 50%
	<u>SURCHARGE ADDED TO FULLY-BURDENED HOURLY RATES FOR SERVICES PROVIDED AFTER NORMAL BUSINESS HOURS (EXCLUDING PUBLIC SAFETY SERVICES)</u>	<u>20%</u>
	<u>DISCOUNT APPLIED TO FULLY-BURDENED HOURLY RATES FOR SERVICES PROVIDED TO NOT FOR PROFIT AGENCIES (501C3)</u>	<u>10%</u>

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 3: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and City Council of Lake Havasu City, Arizona, on _____, 2018.

ATTEST:

APPROVED:

Kelly Williams, City Clerk

Mark S. Nexsen, Mayor

APPROVED AS TO FORM:

REVIEWED BY:

Kelly Garry, City Attorney

Jess Knudson, City Manager