



Quote Number: Q-18473
Quote Prepared On: 12/11/2017
Quote Valid Through: 1/31/2018
Payment Terms: Net 30

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The Agreement shall commence on January 23, 2018 and continue for 3 years.

ANNUAL SUBSCRIPTION FEE

Product Name	Product Description	Invoice Schedule	Quantity	Annual Total
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.	Annual	1 Each	\$606.00
VoteCast Display for Meeting Efficiency Suite (ME)		Annual	1 Each	\$121.20
Granicus Encoding Appliance Software		Annual	1 Each	\$1,212.00
VoteCast Station for Meeting Efficiency Suite (ME)		Annual	1 Each	\$933.24
Government Transparency Suite	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, indexing of event, creation of minutes.	Annual	1 Each	\$8,563.99



Product Name	Product Description	Invoice Schedule	Quantity	Annual Total
Meeting Efficiency Suite	<p>Meeting Efficiency is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to simplify the in-meeting management and post-meeting minutes creation processes of the clerk's office. By leveraging this solution, the client will be able to streamline meeting data capture and minutes production, reducing staff efforts and decreasing time to get minutes published. During a meeting, record roll calls, motions, votes, notes, and speakers, all indexed with video. Use the index points to quickly edit minutes, templates to format in Microsoft Word or HTML, and publish online with the click of a button. Meeting Efficiency includes:</p> <ul style="list-style-type: none">• Unlimited user accounts• Unlimited meeting bodies• Unlimited storage of minutes documents• Access to one Granicus platform site• Access to the LiveManager software application for recording information during meetings• Access to the Word Add-in software component for minutes formatting in MS Word if desired• One MS Word or HTML minutes template (additional templates can be purchased if needed)	Annual	1 Each	\$9,169.99
Legistar	<p>Legistar is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire Legislative process of the clerk's office. By leveraging Legistar, the client will be able to easily manage the entire legislative process from drafting files, through assignment to various departments, to final approval. Legistar includes:</p> <ul style="list-style-type: none">• Unlimited user accounts• Unlimited meeting bodies and meeting types• Unlimited data storage and retention• Configuration services for one meeting body \type• One Legistar database• One InSite web portal• Design services for one agenda report template• Design services for one minute's report template	Annual	1 Each	\$3,636.00



Product Name	Product Description	Invoice Schedule	Quantity	Annual Total
VoteCast Package for Meeting Efficiency Suite (7 seats)		Annual	1 Each	\$0.00
			TOTAL	\$24,242.42

FUTURE YEAR PRICING

Product Name	Year 2	Year 3		
Open Platform Suite	\$ 636.30	\$ 668.12		
VoteCast Display for Meeting Efficiency Suite (ME)	\$ 127.26	\$ 133.62		
Granicus Encoding Appliance Software	\$ 1,272.60	\$ 1,336.23		
VoteCast Station for Meeting Efficiency Suite (ME)	\$ 979.90	\$ 1,028.90		
Government Transparency Suite	\$ 8,992.19	\$ 9,441.80		
Meeting Efficiency Suite	\$ 9,628.49	\$ 10,109.91		
Legistar	\$ 3,817.80	\$ 4,008.69		
VoteCast Package for Meeting Efficiency Suite (7 seats)	\$ 0.00	\$ 0.00		
TOTAL:	\$ 25,454.54	\$ 26,727.27		

TERMS AND CONDITIONS

- Payment terms: net 30
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of **Lake Havasu City, AZ** to provide applicable exemption certificate(s).
- If submitting a Purchase Order instead of signing the quote, please include the following language: All pricing, terms and conditions of quote Q-18473 are incorporated into this Purchase Order by reference.
- Granicus will credit a prorated amount for what is already paid for service towards the new annual invoice
 - Paid product solutions from 7/1/17 – 6/30/18 for amount of \$15,758.40 will be prorated
 - 7/1/17 thru signed date of this agreement will be viewed as payment for current service
 - Prorated amount from sign date of this agreement thru 6/30/18 will be credited immediately on the new invoice related to this new agreement when sent
 - I.e. The new annual invoice you will receive shortly after signing this new service agreement will show \$24,000 for all services – prorated credit of \$7,000 for some services already paid = \$17,000 amount due
- Current outstanding unpaid invoices are due at earliest convenience
 - Outstanding: Oct/Nov/Dec 2017 and prorated thru 1/23/18
 - A new invoice for 1/23/18 thru sign date will be generated and sent unless the City opts to sign the new agreement 1/23/18 to make it clean
- Granicus will send a new invoice related to the new service agreement, and is for all services in total, and will be billed annually as per Granicus standard billing
 - Granicus will send this after new agreement is signed, due within 30 days



PAYMENT SCHEDULE

Jan. 2018 - June 2018	Invoice now with prorated credits
July 2018 - Dec. 2018	Invoice/pay in July 2018
Jan. 2019 - Jan. 2020	Invoice annually
Jan. 2020 - Jan. 2021	Invoice annually



AGREEMENT AND ACCEPTANCE

Lake Havasu City, AZ

Signature: _____

Name: _____

Title: _____

Date: _____

Billing Information

Name: _____

Phone: _____

Email: _____

Address: _____
