



ENGINEERING ♦ PROCUREMENT ♦ BUILDING ♦ PLANNING & ZONING ♦ CODE ENFORCEMENT

## MEMORANDUM

**Date:** January 20, 2017

**To:** Greg Froslic, P.E. Community Investment Director

**From:** Jeremy Abbott, P.E. Assistant City Engineer

**Subject:** IT Room Relocation  
Project No. FA1030  
Lowest Responsive Bidder – Durham Construction Inc.

Staff recently performed a review of the contract documents, references, contractors' license, and contractors' surety for the above referenced bidder. The following information summarizes our findings:

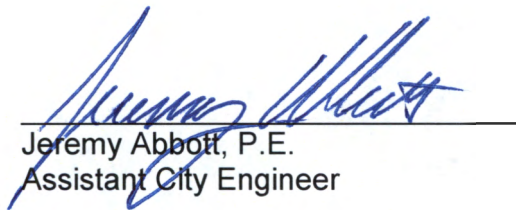
Durham Construction Inc. listed several references for completed construction projects. All of the references were satisfactory and had rated the working relationship and communication from very good to excellent. All references would hire this contractor for another project without hesitation. Durham Construction's recent past experience have consisted of a Marina, restrooms for C.R.I.T., Calvary Baptist Church and ASU in Lake Havasu City. All references were satisfactory with reports of good workmanship, good working relationships, completed work on time and no cost overruns or change orders on the contractors' behalf.

Durham Construction Inc. has a class "B-1" Commercial license, which is the correct license for this work. This license is current with the Registrar of Contractors and found the license to be in good standing and with no complaints against them.

Durham Construction Inc. maintains surety through U.S. Specialty Insurance Company, which is listed with the FMS, US Treasury Department for underwriting ability in Arizona.

The Engineers Estimate for this project is \$430,000 and the low bid is \$78,859.37 below that estimate. We received 2 responsive bids with this advertisement.

Engineering recommends that the base bid for the IT Room Relocation Project, Project No. FA1030, be awarded to Durham Construction Inc., in the amount of \$351,140.63. Although in this case Administrative Services will make the actual recommendation to the City Council.



Jeremy Abbott, P.E.  
Assistant City Engineer

c: Tabatha Miller, Administrative Services Director  
Lynette Singleton, Procurement Official  
Jonathan Baskette, Information Technology Division Manager  
Engineering Division