



**ARIZONA SUPREME COURT
ADMINISTRATIVE OFFICE OF THE COURTS
JUVENILE JUSTICE SERVICES DIVISION**

**Juvenile Crime Reduction Fund (JCRF)
A.R.S. Section §41-2401(D)(5)**

**APPLICATION
Program Development or Enhancements
Literacy and Education Resource Network (LEARN)
General Educational Development (GED) Testing Centers**

**Fiscal Year 2027
July 1, 2026 – June 30, 2027**

Note: JCRF awards are based on funding availability.

JCRF APPLICATION INFORMATION AND INSTRUCTIONS

Fund Purpose

The Juvenile Crime Reduction Fund (JCRF) is established pursuant to A.R.S. §41-2401(D)(5) and is allocated to the Supreme Court for the development and successful implementation of statewide community-based proposals for reducing juvenile crime in Arizona. Proposals may be programs, projects, practices, and/or activities.

Eligibility

Any court, department, agency or Indian Tribe of this state or any county, school district, city, town or municipal corporation in Arizona, is eligible to apply for JCRF. Applicants may contract with private non-profit organizations to support implementation of the proposed project.

Youth

For the purposes of the JCRF application and use of awarded funds, reference made to a child, youth, minor or juvenile means a person under the age of eighteen (18) years. A juvenile also includes a person who is under the age of nineteen (19) years if the juvenile court has retained jurisdiction over the person pursuant to A.R.S. §8-202(H).

Proposal Design

- ▶ These proposals are intended to support the Arizona Judicial Branch Strategic Agenda 2024-2029 and should pertain to Goal 3: Protecting Children, Families, and Communities.
- ▶ The proposal design must demonstrate the ability to reduce juvenile crime and include coordinated statewide strategies that have a multi-jurisdictional impact. Applicants are encouraged to coordinate proposals with Arizona's juvenile courts whenever possible.
- ▶ JCRF provides financial support to promising proposals that are Evidence Based Practice (EBP), cost-effective, easily replicated, outcome-based, and linked to a comprehensive coordinated statewide effort to reduce juvenile crime. ***Resources with information on EBP programming include, but are not limited to:***
 - The Office of Justice Programs: <http://www.crimesolutions.gov/about.aspx>.
 - The National Registry of Evidence-Based Programs and Practices (NREPP) - Substance Abuse and Mental Health Services Administration (SAMHSA): <https://www.samhsa.gov/ebp-resource-center>.
 - The Office of Juvenile Justice and Delinquency Prevention (OJJDP) - Model Programs Guide (MPG): <http://www.ojjdp.gov/mpg>.

Application

Multiple proposals may be submitted for review and consideration; however, **please submit one application per proposal**. If awarded, JCRF documents will be generated for each proposal. Proposals may be submitted for any of the following areas:

Program Development or Enhancements:

These proposals are intended to support creative solutions for prevention, intervention, and/or recidivism reduction of juvenile crime. In addition, applicants are encouraged to develop programs that engage parents and families, elevate youth voice, and contribute to equity in the juvenile justice system. Proposed projects under this category should support innovative programming that targets local needs of youth and the community, including but not limited to:

Case management strategies that incorporate a family-centered approach;

Tools that improve engagement with youth that provides opportunities for growth and education for youth involved in the juvenile justice system;

Programs that elevate employment skills and opportunity for youth;

Collaborative efforts to mitigate youth violence at a local level;

Wrap-around services for high-risk/high-needs youth to ensure a coordinated approach that improves behavior change and reduces further penetration into the system.

Literacy and Education Resource Network (LEARN): LEARN Centers provide self-paced computerized education to youth in the community or within the juvenile detention facilities. Programming may be related to prevention, continuation of education, credit recovery, GED or assessment preparation, and basic life skills development.

GED Testing Centers: Only GED Testing Centers that serve youth and are approved by the General Educational Development Testing Service (GEDTS), the Arizona Department of Education (ADE), Pearson Vue, and the Administrative Office of the Courts (AOC) are eligible to apply. Any irregularities and/or non-compliance may result in the reversion of the JCRF funds.

The JCRF application has five sections: **I.** General Applicant Information; **II.** Proposal Information; **III.** Proposal Budget Information; **IV.** Subcontractor Information; and **V.** Signature.

Answers provided should reflect fiscal year 2027 (July 1, 2026 – June 30, 2027). Applications may include attachments, as necessary.

Required Signatures

Applications must be signed by the applicant's authorized official. If the applicant is a court, the presiding judge or the presiding juvenile court judge must sign the application. If the applicant is a detention school, the county school superintendent and the presiding juvenile court judge must sign the application pursuant to A.R.S. § 15-913.

Application Due Date

JCRF applications are due April 1, 2026, at 4:00 p.m. Mountain Standard Time (MST). Applications received after 4:00 p.m. on April 1, 2026, MST will not be considered.

JCRF should not be considered a permanent source of ongoing funding from year to year.

Applications that clearly demonstrate proposal sustainability have a higher likelihood of receiving continuation funds, with decreasing funds each year (100% the first year, 75% the second year, and 50% the third year). By the fourth year, proposals will ideally be 100% funded by other, more permanent sources. Applicants wishing to apply for continuation of funds for an additional 2nd and 3rd year, will need to submit a new application, per proposal, each fiscal year. **Applicants requesting funds for periods exceeding the three-year cycle of incrementally reduced funding will be reviewed on a case-by-case basis.**

JCRF Funding Agreement

The JCRF Funding Agreement stipulates the terms and conditions of receiving JCRF funds, including but not limited to, Insurance, Use of Funds, Reports, and Audits (see below):

Insurance

The following information was obtained from the Arizona Department of Administration Risk Management Division. *For a full explanation of insurance, please refer to their website, azdoa.gov.*

Sexual Abuse and Molestation Coverage

“Many professional services involve working with, or caring for, children and/or vulnerable adults (physically and developmentally disabled adults or inmates that are in the care, custody, and control of the State of Arizona). This activity creates an additional risk of liability to the State of Arizona because of the severe and sensitive nature of the possible allegations of wrongdoing.

“When services involve working with these groups of individuals, the insurance requirements in the contract need to be revised to include coverage for ‘Sexual Abuse and Molestation (SAM)’. Coverage for this type of claim, or allegation, is typically excluded from general liability policies, but some insurers offer a niche product with SAM coverage in their liability policy for classes of business with this exposure, i.e. church organizations, nonprofits, hospitals, children’s sports clubs, etc. Therefore, contractors whose services include working with, and/or caring for children or vulnerable adults, should have their policies specifically endorsed to include this coverage. Due to the often complex and lengthy investigation and defense associated with the claims of abuse, defense cost should not erode the policy limits. This is also known as ‘defense outside the limits.’”

Not every grantee or subcontractor is required to carry the SAM coverage. This coverage is dependent upon how services are provided. To assist us in determining if SAM coverage is necessary, the application contains questions and certifications you will be required to complete.

Use of Funds

JCRF shall not be used to reduce the financial obligation of federal, state, county, city, or tribal governments to fund the operations of the juvenile court or other existing juvenile-related program/practice/activity. Funds shall be spent only as provided for in the application as approved by the Arizona Supreme Court.

Reports/Audits

Awarded recipients are required to submit mid-year reports (due January 31, 2027) and year-end reports (due July 31, 2027), to the Arizona Supreme Court. Program audits may be conducted to ensure that grant funds have been used properly and in strict adherence to the approved application.

Next Steps

JCRF awards are based on funding availability. Awarded and non-awarded applicants will be notified by July 2026. First disbursements are scheduled in mid-August 2026; Second disbursements if applicable, are scheduled in early February 2027.

Contact Information

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Section I: General Applicant Information
Please complete one application per proposal

Applicant Information:

Agency Name:	
Authorized Official's Name:	
Authorized Official's Title:	
Mailing Address:	
Phone:	
Fax:	
Authorized Official's E-mail:	
JCRF Project Contact Name:	
Email/Phone:	

Section II: Proposal Information

- Proposal Name:**
- Evidence/Research Based Proposal Design:** Indicate by placing an "X", in the table below, the applicable EBP/Research Source(s). Briefly describe the specific model considered and applicability of the EBP/Research source for the proposed program or activity.

EBP/RESEARCH SOURCE				
Crime Solutions.Gov	SAMHSA NREPP	OJJDP Model Programs Guide	Other Source (Please list)	None
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Briefly describe:

- Describe how the proposal is connected to: Protecting Children, Families, and Communities.**

Protecting Children, Families and Communities

4. **Proposal Summary:** Provide a summary of the proposal that describes the program’s purpose, objectives, activities, and an explanation of needs (i.e., specific problem, criminogenic factor, behavior to be addressed), and identify which population and geographic area(s) the program aims to target. Provide supporting statistical data and cite all data sources.

Proposal Summary

5. **Impact Statement:** Describe how the proposal will prevent or intervene to reduce recidivism and promote law abiding behavior regarding the specific problem, criminogenic factor, behavior, or need identified in question #4.

Impact Statement

6. **Goals, Measure of Success:** Describe specific attainable, measurable goals that demonstrate expected change as a result of the program or activity, and corresponding measure of success that will be used to determine the impact of the proposal. Please list at least one to two goals, as shown in the format below: Measurement examples of impact and behavioral change:

- Measure impact or increased knowledge/ skill set learned from pre and post surveys for staff training, conferences or juvenile programs.
- Measure risk reduction from juvenile entering the program to the AZYAS reassessment post programs.
- Baseline numbers of family engagement/involvement and establish a target percentage to increase family involvement.
- Increase the number of attendances in programs as demonstrated through active participation and returning to the program for a timeframe. This is measured through the juvenile identifies 2 skills learned or staff observed behavioral change that is documented.

Goal 1:

Measure of Success for Goal 1:

Goal 2:

Measure of Success for Goal 2:

7. **Stakeholders:** Identify collaborative partners, such as police, schools, juvenile courts, etc., and describe how, collectively, you will attain the goals listed in question #6 above.

Stakeholders

8. **Youth:** Provide an estimated number of youth to be served by the program. (*Youth definition - please refer to the JCRF application information and instructions page*).

Estimated Number of Youth to be Served

Section III: Proposal Budget Information

Please complete the budget category table(s) in questions 1-4 of Section III. The budget categories are Travel Expenses; Equipment/Software; Operating Expenses; and Subcontract Services. Insert additional rows as needed. *Please round to nearest dollar.*

1. A. **Travel Expenses: Travel Expenses are not allowable for LEARN and GED proposals. JCRF awards can only be used to cover in-state travel expenses. The JCRF funds allowable travel costs are in accordance with state policy travel guidelines. (Travel and per diem reimbursement cannot exceed the rates established pursuant to A.R.S. Section 38-623 and Section 38-624)**

Travel Expenses In-State	
	Amount
Auto mileage: 67 cents per mile x mileage =	\$0.00
Per Diem	
Other travel expenses (please itemize and describe below):	
Total In-State Travel:	\$0.00
Explain the need for Mileage, Per Diem, and/or Other Travel Expenses:	

- B. **Travel Conference Registration Expense: In-state and Out-of-state Conference Registration (Expenses are not allowable for LEARN and GED proposals)**

In-state and out-of- state conference registration may be considered when applicable to the proposal. *Early-Bird Registration is encouraged.*

Out-of-state travel expenses are not allowable and must be covered by funds outside the JCRF grant

Travel Conference Registration Expenses In-State/Out-of- State				
Conference Name, Venue, and Location	Conference Date(s)	Number of Staff attending	Conference Registration Cost	Total Cost
				\$0.00
				\$0.00
Total Conference Registration Cost				\$0.00
Explain the need for conference attendance:				

2. **Equipment/Software: List Equipment and/or Software to be purchased with JCRF.** If awarded, equipment/software should only be directly used for the program/practice/activity proposed in this application

Equipment/Software			
Equipment and/or Software Name	Quantity	Cost per Item	Total Cost
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total Equipment and/or Software Costs:			\$0.00
Justify the need for each Equipment/Software item:			

3. **Operating Expenses:** List all Operating expenses, including if applicable, costs for GED tests complete and/or partial tests, pre-tests, administrative fees, preparation material, staff training etc., *(JCRF awards may not be used for membership dues or subscriptions.)*

Operating Expenses			
Item Name	Quantity	Costs	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total Operating Expenses:			\$0.00
Justify the need for each Operating expense item:			

4. **Subcontract Services:** Identify all proposed subcontractors' roles and responsibilities in the Duties, Responsibilities and Deliverables column below. Include costs involved such as number of hours spent on the program, number of program sessions, reports to be produced, pre/post-tests, staff training etc. *(Funds to cover costs for Personnel and Employee Related Expenses (ERE), may not be requested through the JCRF.)*

Subcontractors are required to meet the minimum insurance requirements by ADOA Risk Management identified in the Insurance and Indemnifications Guidelines for State of Arizona Professional Service Contracts-Working with Children and/or Vulnerable Adults

sections which includes the Sexual Abuse and Molestation (SAM) coverage. The type of insurance required is delineated by contracts/grant awards over or under \$50,000.

When subcontractors are used, the applicant is to submit the required insurance coverage prior to the start of the use of the award(s) and is required prior to disbursement.

Subcontract Services		
Subcontractor Agency Name	Duties, Responsibilities, and Deliverables*	Amount
Total Subcontract Services:		\$0.00
*Describe if multiple deliverables are involved and itemize costs per service:		

4. Budget Summary: Summarize Section III totals from questions #1-4 above.

Budget Summary	Amount
1A. Travel	
1B. Conference Registration	
2. Equipment/Software	
3. Operating	
4. Subcontract Services	
Proposal Budget Total:	

Section IV: Subcontractor Information

1. Please select appropriate option and follow instructions:
 - Subcontractor(s) **will not** be used as part of this application. *(No further action required for this section)*
 - Subcontractor(s) **will** be used as part of this application. *(Complete question #2 below only if Subcontractors are being used)*
2. Please complete the subcontractor information table below and select all applicable statements regarding insurance certificates and endorsements.

Subcontractor Information	
Proposal Name:	
Subcontractor Agency Name:	
Address:	
Telephone Number:	
Fax Number:	
E-mail Address:	
Contact Person:	
<input type="checkbox"/>	The subcontractor is/are public entities; therefore, insurance requirements shall not apply. Such public entity shall provide a certificate of self-insurance. If the subcontractor is a State of Arizona agency, board, commission, or university, the insurance and certificate requirements shall not apply.
<input type="checkbox"/>	Insurance certificates and endorsements are included in this application.**
<input type="checkbox"/>	Insurance certificates and endorsements will be forwarded to the AOC representative once subcontracts are finalized and before work commences. **
Certification:	
<input type="checkbox"/>	I hereby certify that services provided to juveniles are never provided on a one-to-one basis. Other adults are always present, or services are provided in a family or group setting. *
OR	
<input type="checkbox"/>	I hereby certify that services provided to juveniles are or may be provided on a one-to-one basis. Other adults are not always present. *
*This question is posed to determine if Sexual Abuse/Molestation (SAM) Liability Insurance coverage is required.	
**When the proposal is awarded JCRF funds, current insurance is required to be submitted to AOC JCRF staff prior to the start of programs or activities. The requirements will be outlined in the funding agreement.	

Section V: Signature

*Please refer to the **Required Signatures** area on the **Application Information and Instructions** page.*

By signing this application, I certify that the information provided herein is true, correct and complete to the best of my knowledge and belief.

_____ CEO/Administrative Director (Print)	_____ (Signature)	_____ (Date)
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_____ Presiding Judge or Presiding Juvenile Court Judge (Print)	_____ (Signature)	_____ (Date)
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Additional Comments and Recommendations by Judge:

_____ County School Superintendent (Print)	_____ (Signature)	_____ (Date)
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