

EXHIBIT 1
LAKE HAVASU CITY PROFESSIONAL SERVICES CONTRACT
CONTRACT NO.: 500589
STATEMENT OF WORK
FOR
ALCOHOL AND DRUG URINALYSIS TESTING SERVICES

Provider shall perform the following work:

- 1. Information Management System (IMS):** Provider will provide the City (Building Bridges Court- a co-occurring court is a specialized problem solving court designed to address cases involving individuals who have both a mental health disorder and a substance abuse disorder-often referred to as a “dual diagnosis” or “co-occurring disorders.” These courts aim to provide a more holistic therapeutic approach to justice, rather than relying solely on punitive measures) with access to a secure, web-based HIPAA compliant IMS, that at a minimum allows the City to:
 - a. Enroll clients in the alcohol and drug testing program;
 - b. Enter custom test panels specific to each client;
 - c. Order unscheduled tests for an individual client;
 - d. Enter excused test periods for an individual client;
 - e. Inactivate or activate clients;
 - f. Track and review client test history;
 - g. Enter specific client co-pay amounts;
 - h. Designate vouchers for specific clients; and
 - i. Track applicable client payments.

The IMS shall include a dashboard view specific to each case manager that:

- a. Provides the supervising case manager quick access to each client;
 - b. Provides a consolidated summary of all activity related to each client;
 - c. Illustrates if a client is scheduled to test;
 - d. Shows if a client has called the client notification system or not; and
 - e. Provides a summary of recent positives, no shows, and other non-negative test results.
- 2. Automated Random Selection Calendar:** Provider will provide, support and maintain a secure automated random selection testing calendar that is configurable to City specified parameters and provides the ability to:
 - a. Create default parameters that specify testing frequency and test panels, among other attributes;
 - b. Schedule clients on an individual or group basis;
 - c. Conduct testing services on any day of the year, including weekends and holidays;
 - d. View past and future testing events via the IMS; and
 - e. Manually order a one-time or unscheduled test for individual clients via the IMS.

- 3. Client Notification:** Provider will provide, support, and maintain a client notification system that notifies clients of the need to test. The client notification system must:
 - a. Create a unique personal identification number (PIN) for each client;
 - b. Record time, date and phone number of when clients call;
 - c. At a minimum provide English and Spanish language options;
 - d. Calculate a call-in compliance score for each client;
 - e. Report if a client fails to contact the notification system;
 - f. Allow the supervising case manager to post custom text-to-speech messages for an individual client or group of clients;
 - g. Provide capacity adequate to efficiently handle the number of calls received during peak call-in times; and
 - h. Provide participants with text message and mobile application (when functionality is available) options over a call-in option.

- 4. Supplies & Transportation:** The Provider shall provide all necessary sample collection and transportation supplies and courier pick-up within 24 hours of notification for specimens collected by the City. Specimens will be shipped to the laboratory no more than five times per week to maintain the pricing included in Attachment B- Service Fees.

- 5. Specimen Collections:** The Provider shall conduct same-sex, directly observed urine collections and will also provide oral fluid and hair collection options. The Provider shall:
 - a. Maintain and operate a Patient Care Center (PCC) for specimen collections.
 - b. Operate the PCC for in alignment with the current City PCC hours on weekday and weekend/holiday testing days per the random selection process. The PCCs will be closed if random testing is not scheduled.
 - c. Staff the PCCs with personnel that are vetted via a criminal background check and drug test, trained on how to collect various specimens, and provide instruction regarding the confidentiality of alcohol and drug testing information;
 - d. Provide an incident report if a patient attempts to use a device, adulterate a sample, or substitute a sample;
 - e. Conduct brief orientation sessions when each new patient reports for an initial test and on an as-needed basis. The orientation sessions will provide patients with the necessary information regarding the alcohol and drug testing process. For select patients, the orientation may include the explanation and execution of an City -approved Alcohol & Drug Testing agreement and the explanation and distribution of a list of acceptable over-the-counter medications for common symptoms;
 - f. If applicable, collect patient payments prior to specimen collection. Clients may pay with cash, money orders, cashier's checks, debit cards, or credit cards. Debit card and credit card payments are subject to a transaction fee. Personal checks will not be accepted.

- 6. Laboratory Testing:** The Provider shall:
 - a. Operate a laboratory that is certified by the City of Health and Human Services (DHHS), Clinical Laboratory Improvements Act (CLIA) and the College of American Pathologists – Forensic Drug Testing (CAP-FDT);

- b. Conduct a laboratory immunoassay screen on all samples;
- c. All positive immunoassay screens must be run a second time with a new aliquot of the specimen prior to reporting the positive specimen;
- d. Report negative test results for urine and oral fluid on the next business day and non-negatives within 3 business days. Test results for hair specimens shall be reported within five business days;
- e. Conduct confirmation via GC/MS or LC-MS/MS as requested by the City;
- f. Retain negative specimens for five (5) business days;
- g. Store non-negative samples in a secure, frozen store for sixty (60) days;
- h. Test assays at the cut-off levels listed in Table 1 below

TABLE 1 - SPECIMEN ASSAY CUTOFFS

Name	Type	Immunoassay Cut-off	LC-MS/MS Cut-off
Amphetamines	Urine	1000 ng/mL or 500 ng/mL	100 ng/mL
<i>MDA</i>	Urine		50 ng/mL
<i>MDEA</i>	Urine		50 ng/mL
<i>MDMA</i>	Urine		50 ng/mL
<i>Methamphetamine</i>	Urine		100 ng/mL
<i>Phentermine</i>	Urine		50 ng/mL
Cannabinoids	Urine	20 ng/mL	5 ng/mL
Cocaine	Urine	300 ng/mL or 150 ng/mL	
<i>Benzococaine</i>	Urine		50 ng/mL
Opiates	Urine	300 ng/mL	N/A
<i>Heroin (6-MAM)</i>	Urine		5 ng/mL
<i>Codeine</i>	Urine		50 ng/mL
<i>Hydrocodone</i>	Urine		50 ng/mL
<i>Hydromorphone</i>	Urine		50 ng/mL
<i>Morphine</i>	Urine		50 ng/mL
<i>Oxycodone</i>	Urine		50 ng/mL
<i>Oxymorphone</i>	Urine		50 ng/mL
PCP	Urine	25 ng/mL	12 ng/mL
Barbiturates	Urine	200 ng/mL	N/A
<i>Butabarbital</i>	Urine		100 ng/mL
<i>Pentobarbital</i>	Urine		100 ng/mL
<i>Secobarbital</i>	Urine		100 ng/mL
Benzodiazepines	Urine	200 ng/mL	N/A
<i>Alprazolam</i>	Urine		50 ng/mL
<i>Clonazepam</i>	Urine		50 ng/mL
<i>Diazepam</i>	Urine		50 ng/mL
<i>Hydroxyalprazolam</i>	Urine		50 ng/mL
<i>Lorazepam</i>	Urine		50 ng/mL
<i>Nordiazepam</i>	Urine		50 ng/mL
<i>Oxazepam</i>	Urine		50 ng/mL
<i>7-Aminoclonazepam</i>	Urine		50 ng/mL
<i>Temazepam</i>	Urine		50 ng/mL
Buprenorphine	Urine		5 ng/mL

<i>Norbuprenorphine</i>	Urine	5 ng/mL	50 ng/mL
Cotinine	Urine	500 ng/mL	N/A
Ecstasy	Urine	500 ng/mL	100 ng/mL
EtG	Urine	500 ng/mL	300 ng/mL
EtS	Urine		100 ng/mL

<i>MDEA</i>	Hair		200 pg/mG
<i>Phentermine</i>	Hair		200 pg/mG
<i>Methamphetamines & Ecstasy</i>	Hair		200 pg/mG
Cocaine	Hair		100 pg/mG
<i>Benzoyllecgonine</i>	Hair		100 pg/mG
Opiates	Hair		100 pg/mG
<i>Codeine, Morphine, Oxycodone, Oxymorphone, Hydrocodone, Hydromorphone</i>	Hair		100 pg/mG
<i>6MAM</i>	Hair		20 pg/mL
PCP	Hair		300pg/mG
Cannabinoids	Hair		0.1pg/mG
Benzodiazepines	Hair		50 pg/mG
<i>Alprazolam, Clonazepam, Diazepam, Lorazepam, Nordiazepam, Oxazepam, Temazepam</i>	Hair		50 pg/mG
Amphetamines	Oral Fluid	12.5 ng/mL	10 ng/mL
<i>Methamphetamine</i>	Oral Fluid		10 ng/mL
<i>MDA</i>	Oral Fluid		10 ng/mL
<i>MDEA</i>	Oral Fluid		10 ng/mL
<i>MDMA</i>	Oral Fluid		10 ng/mL
Benzodiazepines	Oral Fluid	5 ng/mL	N/A
<i>Alprazolam</i>	Oral Fluid		5 ng/mL
<i>Diazepam</i>	Oral Fluid		5 ng/mL
<i>Nordiazepam</i>	Oral Fluid		5 ng/mL
<i>Lorazepam</i>	Oral Fluid		5 ng/mL
<i>Oxazepam</i>	Oral Fluid		5 ng/mL
<i>Temazepam</i>	Oral Fluid		5 ng/mL
<i>Clonazepam</i>	Oral Fluid	5 ng/mL	
Buprenorphine	Oral Fluid	1.25 ng/mL	5 ng/mL
<i>Norbuprenorphine</i>	Oral Fluid		5 ng/mL
Cocaine	Oral Fluid	5 ng/mL	5 ng/mL
<i>Benzoyllecgonine</i>	Oral Fluid		5 ng/mL
Cannabinoids	Oral Fluid	2 ng/mL	2 ng/mL
Ethanol	Oral Fluid	0.04 g/dL	0.01 g/dL
Fentanyl	Oral Fluid	2 ng/mL	0.5 ng/mL
<i>Norfentanyl</i>	Oral Fluid		0.5 ng/mL
Opiates	Oral Fluid		N/A
<i>6-MAM</i>	Oral Fluid		0.5 ng/mL
<i>Codeine</i>	Oral Fluid		5 ng/mL

<i>Morphine</i>	Oral Fluid	10 ng/mL	5 ng/mL
<i>Hydrocodone</i>	Oral Fluid		5 ng/mL
<i>Hydromorphone</i>	Oral Fluid		5 ng/mL
<i>Oxycodone</i>	Oral Fluid		5 ng/mL
<i>Oxymorphone</i>	Oral Fluid		5 ng/mL

Fentanyl	Urine	2 ng/mL	1 ng/mL
<i>Norfentanyl</i>	Urine		1 ng/mL
<i>Acetyl Fentanyl</i>	Urine		1 ng/mL
<i>Acryl Fentanyl</i>	Urine		1 ng/mL
<i>Alfentanil</i>	Urine		1 ng/mL
<i>Benzyl Carfentanil</i>	Urine		1 ng/mL
<i>beta-Hydroxy Fentanyl</i>	Urine		1 ng/mL
<i>Butyryl Fentanyl</i>	Urine		1 ng/mL
<i>Carfentanil</i>	Urine		1 ng/mL
<i>Cyclopropyl Fentanyl</i>	Urine		1 ng/mL
<i>Fluorobutyryl Fentanyl</i>	Urine		1 ng/mL
<i>Furanyl Fentanyl</i>	Urine		1 ng/mL
<i>Methoxyacetyl Fentanyl</i>	Urine		1 ng/mL
<i>Methylfentanyl</i>	Urine		1 ng/mL
<i>Thienyl Fentanyl</i>	Urine		1 ng/mL
<i>Sufentanil</i>	Urine	1 ng/mL	
Gabapentin	Urine	1.5ng/mL	100 ng/mL
Ketamine	Urine	100 ng/mL	50 ng/mL
Kratom	Urine	50 ng/mL	N/A
<i>Mitragynine</i>	Urine		5 ng/mL
<i>7 Hydroxymitragynine 1</i>	Urine		5 ng/mL
LSD	Urine	0.5 ng/mL	0.5 ng/mL
Meperidine	Urine	200 ng/mL	N/A
<i>Meperidine</i>	Urine		50 ng/mL
<i>Normeperidine</i>	Urine		50 ng/mL
Methamphetamines	Urine	500 ng/mL	100 ng/mL
Methadone	Urine	300 ng/mL	25 ng/mL
<i>EDDP</i>	Urine		25 ng/mL
Methaqualone	Urine	300 ng/mL	N/A
Naloxone	Urine	N/A	50 ng/mL
Naltrexone	Urine	N/A	50 ng/mL
Propoxyphene	Urine	300 ng/mL	25 ng/mL
<i>Norpropoxyphene</i>	Urine		25 ng/mL
SOMA	Urine	100 ng/mL	N/A
<i>Carisoprodol</i>	Urine		50 ng/mL
<i>Meprobamate</i>	Urine		50 ng/mL
Synthetic Cannabinoids & Stimulants	Urine		10 ng/mL
Tramadol	Urine	200 ng/mL	50 ng/mL
<i>O-Desmethyltramadol</i>	Urine	200 ng/mL	25 ng/mL

Zolpidem	Urine	20 ng/mL	10 ng/mL
Xylazine	Urine		10 ng/mL
Amphetamines	Hair		200 pg/mG

Oxycodone	Oral Fluid	10 ng/mL	5 ng/mL
<i>Oxymorphone</i>	Oral Fluid		5 ng/mL
Methadone	Oral Fluid	12.5 ng/mL	5 ng/mL
<i>EDDP</i>	Oral Fluid		5 ng/mL
Methamphetamines	Oral Fluid	12.5 ng/mL	10 ng/mL
PCP	Oral Fluid	2.5 ng/mL	5 ng/mL
Tramadol	Oral Fluid	10 ng/mL	5 ng/mL
Breath Alcohol Test	Breath	0.02	0.02
<i>pg/mG = picogram per milligram of hair</i>			
<i>ng/mL = nanogram per milliliter of urine</i>			

- 7. Electronic Chain of Custody:** The IMS shall generate a legally defensible electronic chain of custody that fully integrates client demographic data (name, gender, age, case manager, etc.) and tracks the specimen during all phases of the testing process.
- 8. Results Reporting:** The Provider shall report all test results and related information via the IMS. Specifically, the Provider shall:
 - a. Report negative test results for urine and oral fluid on the next business day and non-negatives within 3 business days. Test results for hair specimens shall be reported within five business days;
 - b. Segment results and test data by Provider’s supervising case manager;
 - c. Conduct data analysis on specimen results to discern new use from residual use;
 - d. Assist with results interpretation; and
 - e. Provide consultation and results interpretation in-person and/or via teleconference on an as needed basis.
- 9. Information Reporting:** The IMS shall provide the City with program analytics that aid the City in data analysis and report generating functions. Reports shall be sortable by supervising officer and at a minimum shall include:
 - a. Detailed and summary results;
 - b. Individual test reports;
 - c. Client test history;
 - d. An overview of all testing activities; and
 - e. Detailed views of the historic and future testing calendars, among others.
- 10. Primary Contact:** Provider will designate a primary contact. Such contact may be changed from time to time as communicated by Contractor.
- 11. Expert Testimony:** Provider shall provide legal affidavits and/or expert testimony upon request. The City will work with Provider to provide as much

advance notice as possible, preferably at least 2 weeks, for expert testimony needs.

12. Newsletter: Provider shall provide a free electronic newsletter, published monthly that covers topics in the criminal justice and public safety markets, including topics on emerging trends in the manufacturing and abuse of designer drugs and research and reporting on issues related to substance abuse.

13. Training & Orientation Sessions: Provider will conduct training and orientation sessions for judges, attorneys, and City staff with respect to alcohol and drug testing process. Provider will work with the City to mutually schedule the training and orientation sessions.

14. Monthly Account Summary: Provider will track testing fees and client co-pays to provide a monthly account summary and invoice within the following month.

A. The maximum payment under this Contract, including expenses, is:

“Not-to-Exceed” the amount of \$50,000 annually as per the rates listed in Exhibit 5.

B. City shall pay Provider on the following basis:

City shall make payment to Provider within thirty (30) days from the time of invoice, provided the Provider submits an invoice that meets the City’s accounting level standards pursuant to City requirements.

C. Provider will bill City for the work as follows:

Provider shall provide an invoice for work completed during the latest monthly billing period. Invoice process will continue until services are complete and combined invoice amounts do not exceed the maximum payment pursuant to paragraph A above.

**EXHIBIT 5
LAKE HAVASU CITY PROFESSIONAL SERVICES CONTRACT
CONTRACT NO.: 500589
RATE SCHEDULE
FOR
ALCOHOL AND DRUG URINALYSIS TESTING SERVICES
SERVICE FEES**

Service	Price per Unit of Service
Standard Panel comprised of any 4 standard assays and 2 specialty assays (options listed below)	\$17.50 / panel *
Standard Drug Add-on (options listed below)	\$ 0.50 / test
Specialty Drug Add-on (options listed below)	\$2.50 / test
Unable to Provide, Refusal, and Rejected Samples	Standard Panel Price
Synthetic Cannabinoids & Stimulants Urine LC-MS/MS Analysis	\$35.00 / test
Xylazine	\$35.00 / test
Standard Oral Fluid Panel (Benz, Coc, Meth, Opiates, & THC)	\$19.50 / panel *
Oral Fluid Add-ons (alcohol, buprenorphine, fentanyl, methadone, oxycodone, and tramadol)	\$2.50 / panel
Hair Test (amphetamines, benzodiazepine, cannabinoids, cocaine, and opiates)	\$85.00 / panel
Confirmation Testing	\$15.00 / assay
In-person Expert Witness Testimony	\$1,500 / event
Litigation Packet	\$150.00 / packet
Additional Invoice Customization	\$15.00 / invoice
Case Management System	Included, No Charge
Random Selection	Included, No Charge
Client Notification System	Included, No Charge
Video Testimony	Included, No Charge
Training & Consultation Sessions	Included, No Charge
Participation in Court Staffing Sessions	Included, No Charge

Drug Type	Drug Names
Standard Assays	Amphetamines (amphetamines, ecstasy, methamphetamines), barbiturates, benzodiazepines, cannabinoids (THC), cocaine, ecstasy, methadone, methamphetamine, methaqualone, opiates (morphine, heroin, hydrocodone, hydromorphone, oxycodone, oxymorphone), PCP, and propoxyphene
Specialty Assays	Buprenorphine, Carisoprodol, Cotinine, ETG, Fentanyl, Heroin, Ketamine, Mitragynine, LSD, Meperidine, Tramadol, or Zolpidem

The above pricing applies to the initial year of service. Each subsequent year of service will see a price increase of 3%.