

SAMPLE

REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)

P26-SOLICITATION NUMBER

PROJECT TITLE

SELECTION COMMITTEE EVALUATION SUMMARY TABULATION

<p style="color: red; text-align: center;"> SELECTION COMMITTEE ALL QUALIFICATION STATEMENTS AND COMMITTEE SCORE DETAILS ARE CONFIDENTIAL UNTIL AFTER A CONTRACT IS AWARDED BY CITY COUNCIL. THIS FINAL SCORE SUMMARY WILL BE AN ATTACHMENT IN THE CITY COUNCIL AGENDA PACKET </p>						
	Maximum Points	Firm 1 Name & Location	Firm 2 Name & Location	Firm 3 Name & Location	Firm 4 Name & Location	Firm 5 Name & Location
Project Approach & Understanding	20	19	18	17	16	15
Quality Assurance & Control	15	14	14	13	11	10
Project Schedule and Delivery	10	9	9	8	6	5
Experience of Key Personnel and Subcontractors	20	19	18	18	16	15
Capacity/Capability/Resource Ability	10	9	8	8	6	5
Subcontractor Selection Plan & Procedures	10	9	9	9	6	5
Overall Evaluation of the Firm/Team and its Ability to Pr	10	9	8	7	6	5
Office Location	5	4	4	3	1	0
Sub-Total Evaluation Score:	100	92	88	83	68	60
Interview Questions						
Interview Question #1 - Developed by Selection Committee for further SOQ clarification by each firm selected to continue in the selection process	5	4.8	4.2	4.1		
Interview Question #2 - Developed by Selection Committee for further SOQ clarification by each firm selected to continue in the selection process	5	4.6	4.4	4.3		
Interview Question #3 - Developed by Selection Committee for further SOQ clarification by each firm selected to continue in the selection process	5	4	3	2		
Interview Question #4 - Developed by Selection Committee for further SOQ clarification by each firm selected to continue in the selection process	5	5	4.5	4.1		
Interview Question #5 - Developed by Selection Committee for further SOQ clarification by each firm selected to continue in the selection process	5	4.5	4.3	4		
Sub-Total Interview Evaluation Score	25	22.9	20.4	18.5		
Total Score:		115	108	102		

EVALUATION COMMITTEE:

Name, Title (Director or Project Lead)

Name, Title (Director or Project Lead)

Name, Title (Technical-Subject Matter Expert, Qualified Internal Employee)

Name, Title Architect/Engineer, Arizona Registered (External or Internal Employee)

Name, Title Arizona Licensed Contractor (Sr Mngmt External Firm or Internal Employee)