



INTEROFFICE MEMORANDUM

DATE: May 1, 2025
TO: Mike Wolfe, P.E. Engineering Division Manager
FROM: Shawn M. Clarke, P.E. Civil Engineer/Project Manager
SUBJECT: **Bid Award Recommendation for the Kiowa Drain#3 Stabilization,
Project No. B25-PW-105009-500599
Apparent Low Bidder: Groundwater Partners, Inc.**

I have recently performed a review of the contract documents, references, contractor's license, and contractor's surety for the apparent low bidder. The following information summarizes my findings:

Groundwater Partners, Inc. listed several references for work that has been performed in the past two years. All references were satisfactory with reports of good workmanship, good working relationships, completing work on time.

Groundwater Partners, Inc. has a type A-Contractors license, which is the correct license for this work. I checked with the Registrar of Contractors and found that their license has no claims or cases filed against them.

Groundwater Partners, Inc. maintains surety through Nationwide Mutual Insurance Company which is listed with the U.S. Department of Treasury, Bureau of the Fiscal Service.

The Project base bid contains wash stabilization improvements with riprap bank protection and two concrete drop structures.

The budget for the construction of this project is \$1,600,000.00. The Engineer's Estimate for construction was \$1,531,040.00.

Engineers Cost Estimate: Base Bid \$ 1,531,040.00

Low Bid: Base Bid \$ 1,298,962.00

CIP Budgeted: \$ 1,600,000.00

With these findings, I recommend the City Council Award:

The Base Bid + Force Account for the Kiowa Drain #3 Stabilization Project be awarded to contract 500599 to Groundwater Partners, Inc. in the amount of \$1,298,962.00.

As discussed, we would anticipate the award be scheduled for the July 8 city council meeting with an anticipated start of construction on September 15, 2025.



Shawn M. Clarke, PE

Encl.: Bid Tab for the Kiowa Drain #3 Stabilization

cc: Ron Foggin, Director of Public Works
Jason Hart, Capital Program Manager
Susie Fox, Procurement Specialist Senior