



## INTEROFFICE MEMORANDUM

**DATE:** October 9<sup>th</sup>, 2025  
**TO:** Ron Foggin, Director of Public Works  
**FROM:** Jason Hart, Capital Program Manager  
**SUBJECT:** **Island WWTP Filter Upgrade Project,**  
**Project# B25-PW-107026-500701**  
**Recommendation of Award to Schofield Civil Construction, LLC**

In conjunction with NCS, Inc., I have completed a review of contract documents, references, contractor's license, and contractor's surety for the above- referenced bidder. The following information summarizes our findings:

Schofield Civil Construction, LLC. has completed several projects for Lake Havasu City and has experience working with government agencies in the State of Arizona including City of Cottonwood on similar projects.

Schofield Civil Construction, LLC. has a General Commercial A General Engineering license, which is the correct license for this work. Verification with the Registrar of Contractors found that their General Commercial A General Engineering license is in good standing with no complaints against them.

Schofield Civil Construction, LLC. maintains surety through Hartford Fire Insurance Company, which is listed with the FMS US Treasury Department for underwriting ability in Arizona.

The Engineer's Estimate was \$1,560,000.00 for the base bid plus force account. The low bid came in at \$1,353,500.00 for the base bid plus force account.

With these findings, I recommend that the Base Bid plus Force Account be awarded to Schofield Civil Construction, LLC. in the amount of \$1,353,500.00.

Respectfully,



Jason Hart, Capital Program Manager

Encl.: Bid Tab for Island WWTP Filter Upgrade Project

cc: Ron Foggin, Public Works Director  
Tim Kellet, Deputy Public Works Director  
Thilak Fernando, Wastewater Superintendent  
Lynette Singleton, Procurement Official  
Andrew Klos, Procurement Specialist Senior