

**ORDINANCE NO. 16-1167**

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAKE HAVASU CITY,  
MOHAVE COUNTY, ARIZONA, AMENDING LAKE HAVASU CITY CODE SECTION  
3.20.040, SCHEDULE OF FEES AND SERVICE CHARGES**

**IT IS ORDAINED**, by the Mayor and City Council of Lake Havasu City, Arizona, as follows:

**Section 1:** Section 3.20.040, Schedule of Fees and Service Charges, is amended as follows:

**§ 3.20.040 SCHEDULE OF FEES AND SERVICE CHARGES**

- A. The Administrative Services Director and each department director, under the direction of the City Manager, shall review as part of the budget process, all the fees and service charges listed in this section and provide an adjusted schedule for each service to the City Manager in the form of an operating policy and procedure, for consideration to recover the listed percentage of reasonable costs necessary to provide the listed services, products, or regulations.
- B. Fees assessed pursuant to this section shall be due and payable when incurred. Fees may become delinquent as early as 30 days past due. Fees which become delinquent may be referred to a collection agency and the city or designee may pursue any other legal remedies available.

<u>Service Center #</u>	<u>Service, Product or Regulation</u>	<u>Reasonable Costs to be Recovered</u>
<b><u>I. Development and Right of Way Services:</u></b>		
S-001	Design Review – New .....	100%
	Design Review – Tenant Improvements .....	50%
S-002	Planned Development Review and Major Changes to PUD .....	100%
S-003	Conditional Use Review .....	100%
S-004	Zone Change Review .....	100%
S-005	Zoning Code Amendment Review.....	100%
S-006	General Plan Amendment .....	100%
S-007	General Plan Maintenance .....	100%
S-008	Specific Plan Amendment.....	100%
S-009	Changes to Approved Plans - Subdivision .....	100%
S-010	Minor Changes to Approved Plans - Planned Unit Development (PUD) .....	100%
S-012	Specific Plan Review .....	100%
S-013	Variance Review - Zoning .....	100%
S-014	Subdivision Review .....	100%
S-015	Lot Alteration Review.....	100%
S-016	Board of Adjustment, Planning, Building/Fire Appeals .....	Range of 6%-47%
S-017	Parking-in-Common Review .....	100%
<del>S-019</del>	<del>Conceptual Plan – Planned Unit Development (PUD) Review .....</del>	<del>100%</del>
<del>S-020</del>	<del>Conceptual Plan Review – Specific Plan .....</del>	<del>100%</del>
S-021	Annexation Processing.....	100%
S-022	Design Review – Parking Lot Restripe.....	0%
S-023	Abandonment (Right-of-Way or Easement) Processing.....	100%
S-024	Sign Permit Review .....	100%

S-025	Right-of-Way Sign Permit Review	100%
S-026	Community Services Department Reinspection Fees	85%
S-027	Traffic Report Review & Striping Plans	100%
S-031	Temporary Use Permit	Average Rate 65%
S-032	Off-Site Improvements Plan Check and Inspection; Off-Site Agreement	100%
S-033	Building Plan Check - Retainer Fee	100%
S-034	Building Permitting and Inspection Process	100%
S-035	Community Services Driveway Permit and Inspection	48%
S-038	Utility Permit	13%

\* Separate hearing requirements are set by state statute

II. Public Records Services:

S-120	Document Printing and Copying	100%
S-121	Subpoenas	Set by state statute
S-446	Police Crime and Accident Report Reproduction	100%
S-600	Public Safety Electronic Media Reproduction	100%
S-601	Public Safety Audio Recordings	55%

III. Finance & Administrative Services:

S-101	Improvement District #2 - London Bridge Plaza	100%
S-102	Improvement District #4 - McCulloch Medians	100%
S-110	Business License Processing	Average Rate 106%
S-111	Liquor License	100%
S-112	Liquor License – Special Event	25%
S-113	Liquor License Acquisition of Control/Agent Change	80%
S-114	Returned Check Processing	58%
S-116	Peddlers, Solicitors, and Transient Merchants Application and License Processing	Market Rates
S-117	Extension of Premises/Patio Permit	100%
S-122	Special Event Permit Application Fee	Market Rates
S-123	Use of City Facilities	Market Rates

IV. Utility And Enterprise Services:

S-130	Water Service	Set with rate study
S-131	Water Meter & Service Line Installation	100% *
S-132	Irrigation or Additional Meter Installation	100% *
S-133	Reconnect Fee	100% *
S-134	Water Meter Testing	100% *
S-135	Private Cross Connection Control Device Process	98% *
S-136	Cross Connection Control Device Monitoring	100% *
S-137	New Water Customer Application	100% *
S-138	Water-Hot Tap Service	Market Rates *
S-139	Replace Damaged Service Stop and/or Lock	100% *
S-140	Horizon Six Monitoring	100% *
<del>S-141 through 189 (Reserved)</del>		
S-190	Sewer Service	Set with rate study
S-191	Industrial Waste Discharge Permit	100% *
S-192	Treatment Capacity Fee for Sewer Services	Set with fee study
S-193	Laboratory Analysis – Level I, II AND III	100% *
S-195	Non-City Owned Pump Station Checks	Market Rates *

S-196	Pump Station Wet Well Cleaning	100% *
S-197	Private System Sewer Line Cleaning	100% *
S-198	Sewer Discharge Sampling	100% *
S-199	Treated Effluent Charge for Reuse	Market Rates *
S-200	Private Sewer Flow Meter Calibration	100% *
S-250	Landing Fee – Commercial / Cargo	Market Rates
S-251	Airfield Rental Fees	Market Rates
S-252	Fuel Flowage	Set with rate study
S-253	Fuel Farm Facility Charge – FBO	Set with rate study
S-256	Car Rental	Set with rate study
S-257	Vehicle Parking – Permanent	Market Rates
S-258	Commercial Aviation Use Permit	Market Rates
S-259	Advertising	Market Rates
S-260	FBO Fees	Set with rate study
S-261	Hangars – Private on City Owned Pads	Market Rates
S-263	Hangar Utilities	Market Rates
S-264	Terminal Space – Commercial Offices	Market Rates
S-266	Airfield Services	100%
S-269	Airport Parking Violation	100%
S-270	through S-279 (Reserved)	
S-280	Havasu Mobility Services	Range of 0% -16%
S-282	through S-284 (Reserved)	
S-285	Refuse Service	Set with contract
S-286	through S-299 (Reserved)	

\* Separate hearing requirements are set by state statute

V. Leisure and Cultural Services:

S-300	Youth Programs	Average Rate 25%
S-301	Gym Drop-In	Market Rates
S-303	Organized League Field Usage	Market Rates
S-304	Tournament/Group Field Usage	Market Rates
S-305	Contract Recreation Classes	10%-50%
S-306	Community Center Events	Set with Facility Use Policy
S-308	After School Program	Average Rate 31%
S-309	Youth Camps	Average Rate 20%
S-310	Teen Break	21%
S-314	Adult Excursions	Market Rates
S-350	Recreation Center Beverage Service	Market Rates
S-351	Aquatic Classes	Market Rates
S-352	Open Swim	Market Rates
S-353	Birthday Party Rentals	Market Rates
S-354	Junior Lifeguard Program	30%
S-355	Pool Rental – Swim Team	16% (17%**) (18%**)
S-357	Spring Frenzy	Market Rates
S-359	Lifeguard Training	80%
S-360	Miscellaneous Services and Point of Sale Items	Market Rates
S-361	City Sponsored Special Activities	Average Rate 75%

\*\*Effective 7/1/2016.

VI. Public Safety Services – Police:

S-439	Animal Control Service .....	Market Rates
S-440	Police False Alarm Response.....	Average Rate 134%
S-441	Police Response Call-Back .....	100%
S-442	Police – Background Check Letter .....	100%
S-443	Vehicle Identification Number (VIN) Verification .....	100%
S-444	Fingerprinting Service .....	37%
S-445	Vehicle Post Storage Hearings.....	Set by state statute
S-448	Oversize/Overweight Review - Traffic Permit Fee .....	100%
S-449	Forensic Computer Examination .....	Average Rate 15%
S-451	Polygraph Exam.....	76%
S-453	Mohave Mental Health Transports .....	100%
S-454	Prisoner Housing at LHC Police Facility.....	90%

VII. Public Safety Services – Fire:

S-551	Fire False Alarm Response .....	Average Rate 65%
S-552	Hazardous Materials Incidents, Investigation.....	100%
S-553	Emergency Fire/Medical Services .....	100%
S-554	Environmental Research & Technical Assistance (Fire) .....	68%
S-555	Horizon Six Fire/Medical Response .....	100%
S-556	Fire Sprinkler System Plan Check/Inspection/Repair & Alterations (Commercial/Industrial).....	Market Rates
S-557	Required Fire Sprinkler System Plan Check/Inspection (Multi-Family 16+ Units) .....	100%
S-558	Required Fire Sprinkler Plan Check/Inspection (Single/Multi-Family up to 15 Units) .....	Average 100%
S-559	Non-Required Fire Sprinkler System Inspection (Single Family).....	96%
S-561	Fire Sprinkler Plan Check/Inspection/Repair (Underground Lines, Hydrants).....	100%
S-563	Alteration to Fire Alarm Plan Check/Inspection .....	100%
S-564	<del>Engineered Extinguishing Systems Plan Check/Inspection</del> <u>CLEAN AGENT SYSTEM, HALON OR ALTERNATIVE SYSTEMS</u> .....	100%
S-565	Installation and Inspection of Spray Booths .....	100%
S-566	Installation of LPG Tank Plan Check/Inspection (25+ Gallons) .....	100%
S-567	Fire Alarm System Plan Check/Inspection .....	100%
S-568	Burn Permits .....	0%
S-569	Fireworks .....	Average 69%
S-570	Blasting Permits .....	100%
S-571	Temporary Membrane Air Structure, Tents, Canopies Plan Check/Inspection.....	100%
S-572	Tank Installation Plan Check/Inspection/Removal.....	Market Rates
S-574	Fire Flow Pressure Readings .....	46%
S-577	Carnival / Circus Inspections .....	62%
S-578	Fire Safety Reinspections .....	100%
S-579	State Licensed Facility Inspection .....	Market Rates
S-580	Home Safety and Babysitting Classes .....	37%

VIII. Municipal Court Fees:

S-700	Prosecution Assessment Fee .....	45%
S-701	Warrant Fee.....	66%
S-702	Suspension Fee.....	<del>269</del> 300%

All New Special Services.....At Inception 100%  
All New Youth Programs.....At Inception 50%

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**Section 3:** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

**PASSED AND ADOPTED** by the Mayor and City Council of Lake Havasu City, Arizona, on December 27, 2016.

ATTEST:

APPROVED:

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Kelly Williams, City Clerk

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Mark S. Nexsen, Mayor

APPROVED AS TO FORM:

REVIEWED BY:

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Kelly Garry, City Attorney

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Charlie Cassens, City Manager