

MEMORANDUM OF UNDERSTANDING

Regarding State and Local Government Agency Use of the Arizona Supreme Court eAccess Web Portal

This Memorandum of Understanding (MOU) sets forth the understanding between the Arizona Supreme Court, Administrative Office of the Courts (AOC) and the Lake Havasu City Police Department and City Attorney's Office ("Government Agency") regarding the Government User's use of the eAccess Web Portal.

1. **Term of Agreement.**

This Agreement shall begin upon timely execution and shall remain in effect until such time as the parties terminate the agreement. Either party may terminate this Agreement at any time upon notice to the other party.

2. **Access to Case Records**

Government Agency's eAccess Web Portal subscription will provide access to certain Arizona superior court records for general civil and criminal cases filed on or after July 1, 2010 at no cost. The AOC may offer access to additional case types in the future. Government Agency's subscription may include the ability to obtain certified documents at no cost. AOC may exclude access to certain records based on appropriate protections for security and privacy. Government Agency's employees must limit their use of the Government Agency's subscription to the extent needed to carry out their assigned duties and as directed by their supervisor.

3. **Registration and Management of Employee Users**

Government Agency will be responsible for selecting a Firm Administrator to register the Government Agency and accept the terms and conditions of use on the Portal. Once registered, the AOC will approve the Government Agency's subscription. The Firm Administrator will be responsible for identifying the employees who are authorized to use the Government Agency's subscription. For example, the Firm Administrator must remove an employee as a registered user when that employee leaves the agency or no longer needs to access the eAccess Web Portal in carrying out their assigned duties. The total number of users within your organization must not exceed **20**.

4. **Timely Execution of this MOU is Required**

This MOU will expire if it is not signed, returned to, and received by the AOC on or before **11/01/24**. If this MOU expires because is not signed, returned to, or received by the AOC by **11/01/24** it shall become void and the organization's request for approval within the eAccess program will be denied. If your request for approval is denied on this basis but you still wish to create an account for your organization, you will be required to resubmit a request to create an account in the eAccess system and repeat the approval process.

_____/s/ Marcus Reinkensmeyer _____

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