



INTEROFFICE MEMORANDUM

DATE: June 24th, 2025
TO: Jason Hart, Capital Program Manager
FROM: Philip Porter, Project Manager
SUBJECT: **Port Drive and Queens Bay Lift Station Upgrades Project,
Project # B25-PW-107027 & 107028- 500661
Recommendation of Award to Schofield Civil Construction, LLC**

I have completed a review of contract documents, references, contractor's license, and contractor's surety for the above-referenced bidder. The following information summarizes my findings:

Schofield Civil Construction, LLC. has completed several projects for Lake Havasu City and has experience working with government agencies in the State of Arizona including City of Cottonwood on similar projects.

Schofield Civil Construction, LLC. has a General Commercial A General Engineering license, which is the correct license for this work. Verification with the Registrar of Contractors found that their General Commercial A General Engineering license is in good standing with no complaints against them.

Schofield Civil Construction, LLC. maintains surety through Hartford Fire Insurance Company, which is listed with the FMS US Treasury Department for underwriting ability in Arizona.

The low bid came in at \$533,600.00 for the base bid plus force account. Funds in the amount of \$533,600 are allocated and available in Capital Improvement Plan Utilizing Wastewater Utility Funds.

With these findings, I recommend that the Base Bid plus Force Account be awarded to Schofield Civil Construction, LLC. in the amount of \$533,600.00.

Respectfully,

Philip Porter, Project Manager

Encl.: Bid Tab for Port Drive and Queens Bay Lift Station Upgrades Project

cc: Ron Foggin, Public Works Director
Tim Kellet, Deputy Public Works Director
Thilak Fernando, Wastewater Superintendent
Lynette Singleton, Procurement Official
Andrew Klos, Procurement Specialist Senior