



## City Council Regular Meeting

### Minutes - Final

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Tuesday, October 8, 2024

5:30 PM

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#### 1. CALL TO ORDER

Mayor Sheehy called the meeting to order at 5:30 p.m.

#### 2. INVOCATION

Pastor Kay Zimmerman, City on a Hill International Church, gave the invocation.

#### 3. PLEDGE OF ALLEGIANCE

Ms. Rose Marie Eaton, Cancer Care Resource, led in the Pledge of Allegiance.

#### 4. ROLL CALL

**Present:** 6 - Mayor Cal Sheehy, Councilmember Nancy Campbell, Councilmember Jeni Coke, Councilmember Jim Dolan, Councilmember David Lane and Vice Mayor Cameron Moses

**Absent:** 1 - Councilmember Michele Lin

\*Councilmember Jim Dolan was present via remote conferencing.

#### 5. CONSENT AGENDA

- 5.1 [ID 24-4490](#) Action: Approve the September 24, 2024, City Council Regular Meeting Minutes (*Kelly Williams*)
- 5.2 [ID 24-4474](#) Action: Resolution No. 24-3784 Accepting a Grant from the Governor's Office of Highway Safety for National Center for Driving While Intoxicated Training, and Authorizing Execution of a Memorandum of Understanding and Other Necessary Documents and Implementation of the Activities Funded by the Grant (*Mitchell Kalauli*)
- 5.3 [ID 24-4485](#) Action: Resolution No. 24-3786 Accepting Dedication of Right-of-Way at the Southwest Corner of Tract 0000, Block 4, Lot 30, 7000 Chenoweth Drive (0.24 Acres), from SR95 Storage, LLC, (*Chris Gilbert*)
- 5.4 [ID 24-4478](#) Action: Resolution No. 24-3788 Approving Abandonment of the Northerly 3-Foot of the Existing 8-Foot-Wide Public Utility and Drainage Easement, Except for the Westerly

10-feet, on the Southerly Property Line of 1689 Peachblossom Drive, Tract 2277, Block 3, Lot 24 (*Trevor Kearns*)

- 5.5 [ID 24-4479](#) Action: Ratify the Purchase of VMWare Server Licenses and Authorized Acceptance of the Broadcom Terms and Conditions and Foundation Agreement for the City's Virtual Server Licensing and Support (*Jonathan Baskette*)
- 5.6 [ID 24-4477](#) Action: Cooperative Purchases of Canon Copiers, Supplies, and Maintenance from Canon Solutions America, Inc. (*Jonathan Baskette*)
- 5.7 [ID 24-4471](#) Action: Subscription Agreement for AVEVA Flex Software for SCADA Applications with Q-Mation, Inc. (*Thilak Fernando*)
- 5.8 [ID 24-4493](#) Action: Call for Executive Session Pursuant to A.R.S.§ 38-431.03(A) 4:30 p.m., Tuesday, October 22, 2024 (*Kelly Williams*)

**Councilmember Coke moved to approve the Consent Agenda as presented, seconded by Vice Mayor Moses, and carried by the following vote:**

**Aye:** 6 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

**Absent:** 1 - Councilmember Lin

## **6. CORRESPONDENCE, COMMUNICATIONS, PETITIONS, ANNOUNCEMENTS, CITY MANAGER REPORT**

- 6.1 [ID 24-4491](#) Announce Vacancies on Lake Havasu City Boards, Committees, and Commissions (*Kelly Williams*)

City Clerk Assistant Shannon Davis announced the current vacancies on various Lake Havasu City Boards, Committees, and Commissions. She added that applications are available at City Hall and on the City's website at [www.lhcaz.gov](http://www.lhcaz.gov).

- 6.2 [ID 24-4492](#) City Manager's Report (*Jess Knudson*)

City Manager Jess Knudson reported on the following:

- Announced various ceremonies, events, and proclamations.
- Lake Havasu City received a Top Performer certificate from the Department of Defense Vietnam War Commemoration in recognition of its ongoing support and partnership with Vietnam War Veterans.
- Announced several upcoming Lake Havasu City Parks and Recreation events including the Annual Fall Fun Fair, Youth Talent Show, Halloween Spooktacular, and Concerts in the Park.
- 2024 Arizona Rural Transportation Summit video.

## **7. PUBLIC HEARINGS**

- 7.1 [ID 24-4439](#) Discussion and Action: Series #12 Restaurant Liquor License, Altitude Trampoline Park, 5601 Highway 95 N. #404-D/Renfro (*Kelly Williams*)

City Clerk Kelly Williams (remote conferencing) advised that Mr. William Renfro has applied for a Series #12 Restaurant Liquor License for Altitude Trampoline Park, located at 5601 Highway 95 N. #404-D. She said all posting requirements have been met, all fees have been paid, and no objections were received. Ms. Williams added that the location is properly zoned for a Series #12 liquor license.

Mayor Sheehy opened the public hearing.

Ms. Bonny Toy, citizen, addressed the council concerning the sale of liquor at the trampoline park.

There being no further comments, Mayor Sheehy closed the public hearing.

**Councilmember Lane moved to recommend that the Arizona Department of Liquor Licenses & Control approve a Series #12 restaurant liquor license for Altitude Trampoline Park, 5601 Highway 95 N. #404-D, seconded by Vice Mayor Moses, and carried by the following vote:**

**Aye:** 6 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

**Absent:** 1 - Councilmember Lin

- 7.2 [ID 24-4487](#) Discussion and Action: Ordinance No. 24-1345 Amending City Code Chapter 2.04, to Add Section 2.04.640, Resignation to Seek City Public Office (Adoption) (*Kelly Garry*)

City Attorney Kelly Garry advised that at the September 24, 2024, City Council meeting the proposed ordinance was introduced adding to the City Code a resign to run requirement for City Council appointed board, commission, and committee members. Ms. Garry said if the proposed ordinance is adopted, council appointed board, commission, and committee members must resign at the time a statement of interest is filed with the City Clerk to run for a City public office. Ms. Garry said following the September 24, 2024, meeting, it was brought to staff's attention that there was one scenario that was not covered by the proposed ordinance; therefore, a portion was added to the ordinance for the council's consideration to address when a write-in candidate must resign from a City appointed board. She explained that if a write-in candidate does not file a statement of interest, they would be considered as offering themselves for election upon the filing of a nomination paper.

Mayor Sheehy opened the public hearing.

Ms. Toy addressed the council requesting clarification regarding resignation requirements for write-in candidates.

Ms. Garry clarified that there are two scenarios for write-in candidates, the first scenario requires a member to resign at the time a statement of interest is filed with the City Clerk, and the second scenario would require a member to resign upon the filing of a nomination paper,

There being no further comments, Mayor Sheehy closed the public hearing.

**Councilmember Lane moved to adopt Ordinance No. 24-1345 amending Chapter 2.04, to add Section § 2.04.640, Resignation to Seek City Public Office, seconded by Councilmember Coke, and carried by the following vote:**

**Aye:** 5 - Mayor Sheehy, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

**Nay:** 1 - Councilmember Campbell

**Absent:** 1 - Councilmember Lin

- 7.3**     [ID 24-4495](#)     Discussion and Action: Ordinance No. 24-1346 Repealing Article X, Airport Advisory Board, Sections 11.08.970 through 11.08.1010 of City Code Chapter 11.08 (Introduction) (*Robert C. Kane*)

Airport Manager Robert Kane advised that at the last meeting it was discussed that the airport is trying to modernize and improve the outreach and engagement with the community of airport items of interest. Mr. Kane said for the last two years there have been no agenda items necessary for the Airport Advisory Board to consider; therefore, the proposed ordinance for council's consideration would modernize the AAB process.

Vice Mayor Moses and Councilmember Lane said users at the airport are appreciative of the new format of the airport talks and manager meetings at the airport.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

**Vice Mayor Moses moved to introduce Ordinance No. 24-1346 repealing Article X, Airport Advisory Board, Sections 11.08.970 through 11.08.1010 of City Code Chapter 11.08, seconded by Councilmember Coke, and carried by the following vote:**

**Aye:** 6 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

**Absent:** 1 - Councilmember Lin

- 7.4 [ID 24-4399](#) Discussion and Action: Cooperative Purchase of Heating Ventilation and Air Conditioning Units for Repair and Replacement from Trane U.S. Inc. (*Bill Young*)

Transportation and Maintenance Superintendent Bill Young advised that this item is requesting approval of a cooperative purchase with Trane U.S. Inc., for repair and replacement of the city's Heating, Ventilation, and Air Conditioning (HVAC) units.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

**Vice Mayor Moses moved to approve the cooperative purchase of HVAC units with Trane U.S. Inc., utilizing Omnia Partners Cooperative Purchasing Contract with a termination date of August 31, 2027; authorize the City staff to exercise the option to renew the Agreement for one (1) additional five (5) year term; and authorize the installation of HVAC unit replacements and repairs for Fiscal Year 2024-25 and subsequent years in an amount not-to-exceed the approved annual budget amount for that purpose, seconded by Councilmember Lane, and carried by the following vote:**

**Aye:** 6 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

**Absent:** 1 - Councilmember Lin

- 7.5 [ID 24-4484](#) Discussion and Action: Island Treatment Plant (ITP) Metal Storage Building Construction Project to ABCO Builders, Inc. (*Phil Porter*)

Project Manager Phil Porter advised that this item is requesting award of a bid to ABCO Builders, Inc., for the Metal Storage Building Construction Project at the Island Treatment Plant (ITP) in the amount of \$61,950. Mr. Porter reviewed the project location and layout, and noted that the project schedule is 30 days with an anticipated completion date in December 2024.

Councilmember Campbell asked if the building would be constructed over a concrete foundation, to which Mr. Porter replied that it would be constructed over an engineered foundation (slab).

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

**Councilmember Coke moved to award the bid for the ITP Metal Storage Building Project to ABCO Builders, Inc., in the amount of \$61,950, seconded by Vice Mayor**

**Moses, and carried by the following vote:**

**Aye:** 6 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

**Absent:** 1 - Councilmember Lin

**7.6**     [ID 24-4486](#)     Discussion and Action: Professional Services Agreement for the South Intake Influent Screen Project with Jacobs Engineering Group, Inc. (*Jason Hart*)

Capital Program Manager Jason Hart advised that this item is requesting approval of a professional services agreement for the design of the South Intake Influent Screen Project with Jacobs Engineering Group, Inc. Mr. Hart reviewed the effluent water disposal at the North Regional Plant (The Refuge and vadose wells), the Island Treatment Plant (storage/percolation ponds, recharge, and direct reuse (irrigation customers)), and the Mulberry Treatment Plant (Mulberry pond, the Courses at Lake Havasu, and south intake). He said the project will provide 100 percent plans and specifications for construction for the interconnection line between the Mulberry Wastewater Treatment Plant with the Island Treatment Plant for re-purposing one pump with required valving, and also cover the Aquifer Protection Permit Amendment and application process. He said the project is anticipated to take seven months with design completion in March 2025 and permit completion in June 2025.

Councilmember Campbell asked if the city has considered a desalination process on reclaimed water, to which Deputy Public Works Director Timothy Kellett explained that the use of a desalination plant from a water quality standpoint is not a concern in this case as the amount of power used would not be offset by the benefit of the water coming back into the system. He added that the natural filtration the city is looking for will work very well for not only the current system but the entire system downstream. He further added that a desalination plant is extremely cost prohibitive and the water quality increase would not be seen through that particular effort.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

**Councilmember Coke moved to approve the Professional Services Agreement (Design) with Jacobs Engineering Group Inc., for the South Intake Influent Project in the amount of \$253,536, seconded by Councilmember Lane, and carried by the following vote:**

**Aye:** 6 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Lane and Vice Mayor Moses

**Absent:** 1 - Councilmember Lin

**8. CALL TO THE PUBLIC**

Ms. Toy addressed the council concerning the crosswalk signs on the London Bridge.

Mr. Don Wisdom, citizen, addressed the council requesting an update on the Second Bridge Project.

**9. CURRENT EVENTS**

There were no council committee reports.

**10. FUTURE MEETINGS**

Tuesday, October 22, 2024 @ 5:30 p.m. – Regular Meeting

Tuesday, November 12, 2024 @ 5:30 p.m. – Regular Meeting

**11. FUTURE DISCUSSION ITEMS**

There were no requests from council for future discussion items.

**12. ADJOURN**

Upon motion by Councilmember Lane and seconded, the meeting adjourned at 6:20 p.m.

**CERTIFICATION**

I hereby certify that the foregoing is a full and true copy of the Regular Meeting Minutes of the Lake Havasu City Council held on the 8th day of October, 2024. I further certify that the meeting was duly called and posted, and that a quorum was present.

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Shannon Davis, City Clerk Assistant