

ALL AREAS MUST BE FILLED IN

ITB-RQ TABULATION FORM
FOR PURCHASES NOT TO EXCEED \$100,000 TOTAL

THIS IS NOT AN ORDER
 Requisition Number: _____ Date 10/6/2025 Purchase Order No. _____

☒ Written Quotes \$10,001 to \$100,000
 ☐ Formal Procurement >\$100,000

☒ One Time Purchase OR
 ☐ Requirements Contract (Term Agreement)
 Begin Date _____ End Date _____

 INSURANCE REQUIREMENTS: ☐ Required ☒ Not Required
 ☐ Insurance Certificate Forward to CID-Procurement/Contr Date: _____

Bid/Quote Title: <u>Polaris Fleet for Parks & Recreation Department</u>			Bid/Quote Number: <u>QT26-17</u>			Bid/Quote Due Date: <u>10/6/2025</u>			
AWARDED CONTRACT TO: <input type="checkbox"/> Vendor #1 <input type="checkbox"/> Vendor #2 <input type="checkbox"/> Vendor #3 <input type="checkbox"/> Vendor #4 <input type="checkbox"/> Vendor #5 <input type="checkbox"/> Vendor #6 <input type="checkbox"/> Vendor #7 <input type="checkbox"/> Vendor #8 <input type="checkbox"/> Vendor #9									
Vendor #1	<u>Polaris Sales, Inc.</u>		Vendor #2	<u>Go AZ Motorcycles- Flagstaff</u>		Vendor #3	<u>Anderson Powersports</u>		
Address	<u>2100 Hwy 55</u> <u>Medina, MN 55340</u>		Address	<u>1400 E Butler Ave</u> <u>Flagstaff, AZ 86001</u>		Address	<u>1040 N Lake Havasu Ave</u> <u>Lake Havasu City, AZ 86403</u>		
Phone No.	<u>866-468-7783</u>		Phone No.	<u>928-526-7959</u>		Phone No.	<u>928-453-1610</u>		
Fax No.			Fax No.			Fax No.			
Contact			Contact			Contact	<u>Brandon Campbell</u>		
Date Contacted	<u>9/30/2025</u>		Date Contacted	<u>9/30/2025</u>		Date Contacted	<u>9/30/2025</u>		
LHC FOB:	<u>Destination</u>		LHC FOB:	<u>Destination</u>		LHC FOB:	<u>Destination</u>		
Terms:			Terms:			Terms:			
How Contacted	<input type="checkbox"/> Fax	<input type="checkbox"/> Mail	<input type="checkbox"/> Ph	<input checked="" type="checkbox"/> email	How Contacted	<input type="checkbox"/> Fax	<input type="checkbox"/> Mail	<input type="checkbox"/> Ph	<input checked="" type="checkbox"/> email
Call Returned	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Call Returned	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Call Returned	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Bid Received	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Bid Received	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Bid Received	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Declined to Bid	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Declined to Bid	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Declined to Bid	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Contractor Lic #			Contractor Lic #			Contractor Lic #			
Comments: Sourcewell Contract #091024-PSI Only Bid Category A (Parks) - Production			Comments: AZ State Contract CTR066077-3; Contacted after bid close- unable to give pricing on Rescue Package. Recommended less specific RFQu.			Comments: Bidder unable to include the requested emergency rescue package, as this equipment is available exclusively through the Polaris Government & Defense Sales Department.			
Comments/Specifications: <u>Local business preference (City Code 3.10.030.2) on Categories A & B does not change the outcome of the low bid, therefore it is not applied.</u> (Attach docs as needed)									

 Dept/Division/Section: ASD/Procurement on behalf of PW-
VM & Parks & Recreation

 Prepared By: Sarah Rommesmo

 Phone No.: 928-453-4188

 Date: 11/20/2025

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ATTACH VENDOR QUOTES THAT ARE GREATER THAN \$10,000 AND LESS THAN OR EQUAL TO \$100,000. REQUISITION MUST MATCH ITB - RQ TABULATION FORM. KEEP ORIGINAL PROCUREMENT DOCUMENTS ON FILE FOR SIX (6) YEARS PAST EXPIRATION OR COMPLETION OF CONTRACT, WHICHEVER IS LONGER										
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CATEGORY A (PARKS)- PRODUCTION (2/EA)					Polaris Sales, Inc.		Go AZ Motorcycles- Flagstaff		Anderson Powersports	
ITEM #	CATEGORY	DESCRIPTION	QTY	U/M	VENDOR 1 UNIT PRICE	VENDOR 1 TOTAL PRICE	VENDOR 2 UNIT PRICE	VENDOR 2 TOTAL PRICE	VENDOR 3 UNIT PRICE	VENDOR 3 TOTAL PRICE
A	Production, On the Line- Fleet Replacement	Polaris Ranger SP 570 utility vehicle, model year 2025 or newer	2	ea	\$ 12,170.39	24,340.78		-	\$ 9,249.00	18,498.00
A	Production, On the Line- Fleet Replacement	Color: Sage Green	2	ea		-		-		-
A	Production, On the Line- Fleet Replacement	Fixed glass windshield	2	ea	\$ 753.64	1,507.28		-	\$ 879.99	1,759.98
A	Production, On the Line- Fleet Replacement	Electric windshield wipers	2	ea	\$ 556.67	1,113.34		-	\$ 649.99	1,299.98
A	Production, On the Line- Fleet Replacement	Poly-Sport roof	2	ea	\$ 368.25	736.50		-	\$ 429.99	859.98
A	Production, On the Line- Fleet Replacement	Glass rear panel	2	ea	\$ 359.69	719.38		-	\$ 419.99	839.98
A	Production, On the Line- Fleet Replacement	SP 570 Pulse Bar	2	ea	\$ 77.07	154.14		-	\$ 94.99	189.98
A	Production, On the Line- Fleet Replacement	Turn signal kit	2	ea		-		-	\$ 399.99	799.98
A	Production, On the Line- Fleet Replacement	Labor	1	Imp	\$ 525.00	525.00			\$ 2,464.00	2,464.00
A	Production, On the Line- Fleet Replacement	Dealer Prep, if any	1	Imp					\$ 1,190.00	1,190.00
A	Production, On the Line- Fleet Replacement	Freight from Factory	1	Imp					\$ 2,600.00	2,600.00

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SUBTOTAL CATEGORY A_(PARKS): PRODUCTION (2/EA)					\$29,096.42		Was provided opportunity to quote, reference above justification for no response.		\$30,501.88	
TAXES. Price quotes shall exclude Federal Excise Tax. City is not exempt from the applicable Arizona Sales Tax; Arizona Sales Tax shall be marked as a separate line item after the total combined quote price (subtotal). Tax SHALL NOT be included in above line item unit pricing. The applicable tax of any political subdivision shall not be a factor in determining the award of procurement					\$2,171.43		\$ -		\$2,318.14	
GRAND TOTAL CATEGORY A_(PARKS): PRODUCTION (2/EA)					\$31,267.85		\$ -		\$32,163.62	
CATEGORY B (FIRE)- PRODUCTION (1/EA)					Polaris Sales, Inc.		Go AZ Motorcycles- Flagstaff		Anderson Powersports	
B	Production, On the Line- Fleet Augmentation	Polaris Ranger Crew XP 1000 NorthStar Edition, Premium or Newer, model year 2025 or newer	1	ea	-	-	-	-	-	-
B	Production, On the Line- Fleet Augmentation	Off-Road Rescue Package per this RFQ's specification	1	ea	-	-	-	-	-	-
B	Production, On the Line- Fleet Augmentation	Color: Sunset Red	1	ea	-	-	-	-	-	-
B	Production, On the Line- Fleet Augmentation	Door-mounted side view mirrors	1	Imp	-	-	-	-	-	-
B	Production, On the Line- Fleet Augmentation	Installation of door-mounted side view mirrors	1	Imp	-	-	-	-	-	-
B	Production, On the Line- Fleet Augmentation	Ranger turn signals with horn	1	ea	-	-	-	-	-	-
B	Production, On the Line- Fleet Augmentation	Installation of Ranger turn signals with horn	1	ea	-	-	-	-	-	-
B	Production, On the Line- Fleet Augmentation	License plate mount (aftermarket, if not offered by Polaris manufacturer)	1	ea	-	-	-	-	-	-
B	Production, On the Line- Fleet Augmentation	Installation of license plate mount	1	ea	-	-	-	-	-	-
TOTAL CATEGORY B_(FIRE): PRODUCTION (1/EA)					CANCELED- CHANGED TO CAN-AM MODEL					

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CATEGORY A_(PARKS): OFF-THE-LOT (2/EA)					Polaris Sales, Inc.		Go AZ Motorcycles- Flagstaff		Anderson Powersports	
A	Off the Lot- Fleet Replacement	Polaris Ranger SP 570 utility vehicle, model year 2025 or newer	2	ea		-		-		-
A	Off the Lot- Fleet Replacement	Color: Sage Green	2	ea		-		-		-
A	Off the Lot- Fleet Replacement	Fixed glass windshield	2	ea		-		-		-
A	Off the Lot- Fleet Replacement	Electric windshield wipers	2	ea		-		-		-
A	Off the Lot- Fleet Replacement	Poly-Sport roof	2	ea		-		-		-
A	Off the Lot- Fleet Replacement	Glass rear panel	2	ea		-		-		-
A	Off the Lot- Fleet Replacement	SP 570 Pulse Bar	2	ea		-		-		-
A	Off the Lot- Fleet Replacement	Turn signal kit	2	ea		-		-		-
TOTAL CATEGORY A_(PARKS): OFF-THE-LOT (2/E)						NO BID		NO BID		NO BID

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CATEGORY B (FIRE)- OFF THE LOT (1/EA)										
B	Off the Lot- Fleet Augmentation	Polaris Ranger Crew XP 1000 NorthStar Edition, Premium or Newer, model year 2025 or newer	1	ea		-		-	\$25,749.00	\$25,749.00
B	Off the Lot- Fleet Augmentation	Off-Road Rescue Package per this RFQ's specification	1	ea		-		-		\$0.00
B	Off the Lot- Fleet Augmentation	Color: Sunset Red	1	ea		-		-		\$0.00
B	Off the Lot- Fleet Augmentation	Door-mounted side view mirrors	1	Imp		-		-	\$179.99	\$179.99
B	Off the Lot- Fleet Augmentation	Installation of door-mounted side view mirrors	1	Imp		-		-		\$0.00
B	Off the Lot- Fleet Augmentation	Ranger turn signals with horn	1	ea		-		-	\$788.96	\$788.96
B	Off the Lot- Fleet Augmentation	Installation of Ranger turn signals with horn	1	ea		-		-		\$0.00
B	Off the Lot- Fleet Augmentation	License plate mount (aftermarket, if not offered by Polaris manufacturer)	1	ea		-		-	\$66.98	\$66.98
B	Off the Lot- Fleet Augmentation	Installation of license plate mount	1	ea		-		-		\$0.00
B	Off the Lot- Fleet Augmentation	Labor	1	Imp		-		-	\$2,155.80	\$2,155.80
B	Off the Lot- Fleet Augmentation	Requested Parts	1	Imp		-		-	\$2,798.93	\$2,798.93
B	Off the Lot- Fleet Augmentation	Dealer Prep, if any	1	Imp					\$595.00	\$595.00
B	Off the Lot- Fleet Augmentation	Freight from Factory	1	Imp		-		-	\$1,800.00	\$1,800.00

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	TOTAL CATEGORY B_(FD): OFF-THE-LOT (1/EA)	NO BID	NO BID	\$34,134.66
	TAXES. Price quotes shall exclude Federal Excise Tax. City is not exempt from the applicable Arizona Sales Tax; Arizona Sales Tax shall be marked as a separate line item after the total combined quote price (subtotal). Tax SHALL NOT be included in above line item unit pricing. The applicable tax of any political subdivision shall not be a factor in determining the award of procurement		-	\$2,594.23
	GRAND TOTAL CATEGORY B_(FD): OFF-THE-LOT (1/EA)			\$36,728.89
CANCELED- CHANGED TO CAN-AM MODEL				
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BENCHMARK FOR REASONABLE QUOTE RESPONSE DEADLINES

	<u>Days = calendar days</u> ; counted in full 24-hour increments. A partial day when is
	Holidays may affect vendor's ability to adequately respond. Add additional days
24 - 48 hours	Emergency Purchases. The definition of Emergency applies, city manager notifi
3-5 days	Urgent projects/purchases where preplanning or preventative measures could no
6-14 days	Standard projects/purchases, inventory order replenishment programs are in pla
15-days	Noncomplex projects/purchases where site visits are recommended but not requ
15-30 days	Purchases where equipment diagnostics is required, or suppliers may be obtaini
30+ days	Complex projects that require mandatory site visits, Q&A (Addenda issuance) is
NOTE:	Some solicitations may have Arizona State statutory response timelines mandate Check with your assigned procurement specialist for specialized solicitations.

sued & a partial day when due does not count as two 24-hour "days".

per holiday days (example: Thanksgiving +2; Christmas +1)

cation required and to be attached to this quote-solicitation award determination recommendation package.

ot be a consideration, inventory replenishment stock-out is anticipated. Expedited pricing & shipping responses may
ce, and proper pre-planning allows adequate time for best price & lead time responses.

ired, Q&A (Addenda issuance) may be anticipated.

ng subcontractor quotes/manufacturers special government rates & delivery lead times responses.
likely.

ed. (example land leases,

/ apply.