



City Council Regular Meeting (Final Budget Adoption)

Minutes - Final

Tuesday, June 24, 2025

5:30 PM

1. CALL TO ORDER

Mayor Sheehy called the meeting to order at 5:30 p.m.

2. INVOCATION

Mayor Sheehy called for a moment of silence.

3. PLEDGE OF ALLEGIANCE

Members from the Lake Havasu Ballet led in the Pledge of Allegiance.

4. ROLL CALL

Present: 7 - Mayor Cal Sheehy, Councilmember Nancy Campbell, Councilmember Jeni Coke, Councilmember Jim Dolan, Councilmember David Diaz, Councilmember Cameron Moses and Vice Mayor Michele Lin

5. CONSENT AGENDA

5.1 [ID 25-4832](#) Action: Approve the June 10, 2025, City Council Regular Meeting Minutes (*Kelly Williams*)

5.2 [ID 25-4807](#) Action: Resolution No. 25-3846 Appointing the Chief Fiscal Officer for Fiscal Year 2025-26 (*Jill Olsen*)

5.3 [ID 25-4842](#) Action: Resolution No. 25-3849 Approving the Submission of Grant Applications to the United States Department of Transportation, Safe Streets and Roads for All Program, and the Arizona Department of Transportation, Arizona State Match Advantage for Rural Transportation Program, for the Installation of Traffic Signal Backplates, and Authorizing Execution of Necessary Documents and Implementation of the Activities Funded by the Grant (*Vijette Saari*)

5.4 [ID 25-4840](#) Action: Resolution No. 25-3854 Approving the Submission of Grant Applications to the United States Department of Justice for the FY 25 Community Policing Development Microgrants Program for Officer Recruitment and Uplifting the Image of the Law Enforcement Profession and Authorizing All Actions Necessary to

Implement and Complete the Activities Funded by the Grants (*Vijette Saari*)

- 5.5 [ID 25-4833](#) Action: Call for Executive Session Pursuant to A.R.S.§ 38-431.03(A) 4:30 p.m., Tuesday, July 8, 2025 (*Kelly Williams*)

Councilmember Coke moved to approve the Consent Agenda as presented, seconded by Councilmember Moses, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

6. CORRESPONDENCE, COMMUNICATIONS, PETITIONS, ANNOUNCEMENTS, CITY MANAGER REPORT

- 6.1 [ID 25-4830](#) Fiscal Year 2024-25 3rd Quarter Contracted Agency Reports - H.A.V.E.N. Family Resource Center (*Chief Stirling*)

Mayor Sheehy noted that this item is for informational purposes only.

- 6.2 [ID 25-4834](#) Announce Vacancies on Lake Havasu City Boards, Committees, and Commissions (*Kelly Williams*)

City Clerk Kelly Williams announced the current and upcoming vacancies on various Lake Havasu City Boards, Committees, and Commissions. She added that applications are available at City Hall and on the City's website at www.lhcaz.gov.

- 6.3 [ID 25-4835](#) City Manager's Report (*Jess Knudson*)

City Manager Jess Knudson reported on the following:

- Announced various events and proclamations.
- Acknowledged the retirement of Michael Ingram (Public Works Department) with 27 years of service.
- The Aquatic Center will be holding Free Swim on Sunday, June 22, 2025, and June 29, 2025, from 12:00 p.m. to 4:00 p.m.
- City Offices will be closed on Friday, July 4, 2025, in observance of the Independence Day holiday.

7. PUBLIC HEARINGS

- 7.1 [ID 25-4782](#) Discussion and Action: Series #6 Bar Liquor License, Loco's Bar and Cocina, 150 Swanson Avenue/Marquez (*Kelly Williams*)

Ms. Williams advised that Ms. Lisa Marquez has applied for a Series #6 Bar Liquor License for Loco's Bar and Cocina, located at 150 Swanson Avenue. She said all posting requirements have been met, all fees have been paid, and no objections were received. Ms. Williams added that the location is properly zoned for a Series #6 liquor license.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Diaz moved to recommend that the Arizona Department of Liquor Licenses & Control approve a Series #6 Bar Liquor License for Loco's Bar and Cocina, 150 Swanson Avenue, seconded by Councilmember Moses, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.2 [ID 25-4781](#) Discussion and Action: Series #12 Restaurant Liquor License, Buffalo Wild Wings, 5601 Highway 95, Building I/Lewkowitz (*Kelly Williams*)

Ms. Williams advised that Ms. Andrea Dahlman Lewkowitz has applied for a Series #12 Restaurant Liquor License for Buffalo Wild Wings, located at 5601 Highway 95, Building I. She said all posting requirements have been met, all fees have been paid, and no objections were received. Ms. Williams added that the location is properly zoned for a Series #12 liquor license.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Dolan moved to recommend that the Arizona Department of Liquor Licenses & Control approve a Series #12 Restaurant Liquor License for Buffalo Wild Wings, 5601 Highway 95, Building I, seconded by Councilmember Moses, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.3 [ID 25-4836](#) Discussion and Action: Resolution No. 25-3850 Appointing Members to the Lake Havasu City Board of Adjustment (*Kelly Williams*)

Ms. Williams advised that the city received three applications requesting consideration for appointment as a regular and/or alternate member to the Board of Adjustment. She said appointments are needed to fill two regular and one alternate member positions. Ms. Williams said the Application Review Panel conducted interviews for the Board of Adjustment on June 3rd and recommends that Karen Bohler be appointed as regular member to the Board of Adjustment with a term ending June 30, 2028, Larry Heller be appointed as a regular member with a term ending June 30, 2027, and Derek Ross be appointed as an alternate member with a term ending June 30, 2026.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public

hearing.

Councilmember Coke moved to adopt Resolution No. 25-3850 appointing Karen Bohler as a regular member with a term ending June 30, 2028, and Larry Heller as a regular member with a term ending June 30, 2027, and Derek Ross as an alternate member to the Board of Adjustment with a term ending June 30, 2026, seconded by Councilmember Moses, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.4 [ID 25-4837](#) Discussion and Action: Resolution No. 25-3851 Appointing Members to the Lake Havasu City Parks & Recreation Advisory Board (*Kelly Williams*)

Ms. Williams advised that the city received six applications requesting consideration for appointment as a regular member to the Parks and Recreation Advisory Board. She said appointments are needed to fill the current and upcoming vacancies of five regular member positions. Ms. Williams said the Application Review Panel conducted interviews on June 6th and recommends that Paige Allgood, Dale McCormick, and William Byers be appointed as regular members with terms ending June 30, 2028, Filomena Roberts be appointed as a regular member with a term ending June 30, 2027, and Jimmie Brooks be appointed as a regular member with a term ending June 30, 2026.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Campbell moved to adopt Resolution No. 25-3581 appointing Paige Allgood, Dale McCormick, and William Byers as regular members with terms ending June 30, 2028, and Filomena Roberts as a regular member with a term ending June 30, 2027, and Jimmie Brooks as a regular member to the Parks & Recreation Advisory Board with a term ending June 30, 2026, seconded by Councilmember Dolan, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.5 [ID 25-4838](#) Discussion and Action: Resolution No. 25-3852 Appointing Members to the Lake Havasu City Planning & Zoning Commission (*Kelly Williams*)

Ms. Williams advised that the city received 10 applications requesting consideration for appointment as a regular and/or alternate member to the Planning and Zoning Commission. She said appointments are needed to fill three regular and one alternate member positions. She said the Application Review Panel conducted interviews on June 3rd and June 9th and recommends that Joan Dzuro, Paul Lehr, and Tiffany Wilson be

reappointed as regular members with terms ending June 30, 2028, and Phil Annett be reappointed as an alternate member with a term ending June 30, 2027.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Diaz moved to adopt Resolution No. 25-3852 appointing Joan Dzero, Paul Lehr, Tiffany Wilson as regular members with terms ending June 30, 2028; and Phil Annett as an alternate member to the Planning & Zoning Commission with a term ending June 30, 2027, seconded by Councilmember Campbell, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.6 [ID 25-4839](#) Discussion and Action: Resolution No. 25-3853 Appointing a Member to the Public Safety Personnel Retirement System Local Police and Fire Boards (*Kelly Williams*)

Ms. Williams advised that the city received two applications requesting consideration for appointment to the Public Safety Personnel Retirement System Local Police and Fire Boards to fill an upcoming vacancy of a regular member position. She said the Application Review Panel conducted interviews on June 11th and recommends that Phillip Shannon be appointed as a regular member with a term ending June 30, 2029.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Dolan moved to adopt Resolution 25-3853 appointing Phillip Shannon to the Public Safety Personnel Retirement System Local Police and Fire Boards with a term to expire on June 30, 2029, seconded by Councilmember Moses, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.7 [ID 25-4819](#) Discussion and Action: Ordinance No. 25-1363 Amending Lake Havasu City Code Section 9.30.070, Construction of Building and Projects, to Revise Start Hour for Concrete Pouring and Summertime Dates in Accordance with New State Law (Adoption) (*Kelly Garry*)

Ms. Garry advised that this item is to adopt an ordinance amending Lake Havasu City Code Section 9.30.070, Construction of Building and Projects, to revise the start hour for concrete pouring and summertime dates in accordance with new state law and come into compliance with Senate Bill 1182 to extend summertime hours and times.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Moses moved to adopt Ordinance No. 25-1363 amending City Code Section 9.30.070, seconded by Councilmember Coke, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.8 [ID 25-4823](#) Discussion and Action: Truth in Taxation Hearing and Public Hearing on the Proposed Fiscal Year 2025-26 Property Tax Levy (*Jill Olsen*)

Administrative Services Director Jill Olsen advised that this item is the Truth in Taxation Hearing on the proposed Fiscal Year 2025-26 Property Tax Levy. She said the city tax rate is not changing for Fiscal Year (FY) 2025-26 and the property taxes collected help fund city services such as police, fire, and parks. Ms. Olsen explained that only 6.7 cents of every dollar paid by Lake Havasu City property owners goes to the city and added that the additional annual tax on a home with an assessed value of \$100,000 would be \$2.98.

Ms. Olsen reviewed the levy rates, assessed values, and levy amounts for FY 2024-25 and FY 2025-26 as follows:

- Levy Rate
 - o \$0.6718 per \$100 assessed value (FY 2024-25)
 - o \$0.6718 per \$100 assessed value (FY 2025-26)
- Assessed Value
 - o \$1,006,462,783 (FY 2024-25)
 - o \$1,070,479,459 (FY 2025-26)
- Levy \$ Amount
 - o \$6,761,417 (FY 2024-25)
 - o \$7,191,481 (FY 2025-26)

Mayor Sheehy opened the public hearing.

Ms. Bonny Toy, citizen, addressed the council concerning the increase in taxes collected due to assessed property values.

There being no further comments, Mayor Sheehy closed the public hearing.

Councilmember Dolan moved to approve the levy of the proposed Fiscal Year 2025-26 Property Tax and to assess the levy at the July 8, 2025, City Council meeting, seconded by Councilmember Diaz, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.9 [ID 25-4846](#) Adjourn to Special Meeting

The meeting adjourned to Special Meeting at 6:07 p.m.

7.10 [ID 25-4808](#) Discussion and Action: Resolution No. 25-3847 Adopting the Fiscal Year 2025-26 Final Budget (*Jill Olsen*)

Ms. Olsen advised that the item before the City Council is a resolution adopting the Fiscal Year 2025-26 final budget. She reviewed the following in her presentation:

- Budget Development
 - o 10-Month Timeline Governed by Policy
 - Capital Improvement Plan (CIP) Starts in September/October
 - Operating Starts in December
 - Council Planning Session in January 2025 Highlighted Trends
 - Review of Departments' Budget w/City Manager
 - April 10 and May 15: Council Review of CIP and Operating
 - June 10: Adoption of CIP and Tentative Budget
 - June 24: Adoption of Final Budget and Property Tax Hearing
 - July 8: Adopt Property Tax Levy

Ms. Olsen noted that the tentative budget was published in the newspaper as required by law and said the City Council may change or reduce the amount of the final budget but cannot increase the amount. She added that there have been no changes to the budget since the tentative budget adoption on June 10, 2025, and said staff is proposing adoption of the Fiscal Year 2025-26 budget in the amount of \$278,826,640.

Ms. Olsen further noted that the City Council will meet on July 8, 2025, for the purpose of adopting the tax levy rates for the City Property Tax and Special Districts for FY 2025-26. She reviewed the proposed rates in the FY 2025-26 budget as follows:

- City Property Tax
 - o \$0.6718 per \$100 Assessed Value (Levy Rate)
 - o \$7,191,481 (Levy Amount)
- Improvement District #2 (London Bridge Plaza)
 - o \$0.7370 per \$100 Assessed Value (Levy Rate)
 - o \$18,275 (Levy Amount)

Mayor Sheehy opened the public hearing. There being no comments, he closed the public

hearing.

Councilmember Coke moved to adopt Resolution No. 25-3847 adopting the Fiscal Year 2025-26 Budget in the amount of \$278,826,640, seconded by Councilmember Dolan, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.11 [ID 25-4847](#) Reconvene to Regular Meeting

Mayor Sheehy reconvened to Regular Meeting at 6:11 p.m.

7.12 [ID 25-4829](#) Discussion and Action: Statement of Work for Oracle Cloud Comprehensive Managed Services Support with Camptra Technologies LLC for Fiscal Year 2025-26
(*Jill Olsen*)

Ms. Olsen advised that this item is requesting approval of a Statement of Work with Camptra Technologies LLC to receive technical assistance for Oracle Cloud Comprehensive Managed Services Support for Fiscal Year 2025-26 in the amount of \$150,000. She said the contract will provide support and services for the city's Human Capital Management and Enterprise Resource Planning modules.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Diaz moved to approve and authorize the City Manager to execute the Statement of Work with Camptra Technologies LLC in the amount of \$150,000 for Fiscal Year 2025-26, seconded by Councilmember Dolan, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

7.13 [ID 25-4831](#) Discussion and Action: Microsoft Enterprise Enrollment Agreement for Volume Software Licensing (*Jonathan Baskette*)

Chief Information Officer Jonathan Baskette advised that this item is requesting approval of the city's Microsoft Enterprise Agreement, which is renewed every three years and sets the city's pricing for all Microsoft Technologies that the city uses. Mr. Baskette explained that the Microsoft Enterprise Agreement is established for city governments and private sectors that are larger than 250 employees and is an effective way for the city to utilize the technologies. He stated the total cost of the agreement is \$252,276.32 annually for the next three years and includes license fees for the Microsoft Government

5 level (G5).

Councilmember Diaz asked about the price increase, to which Mr. Baskette explained that the biggest increase in price is moving to the G5 level due to escalation of attempted cyber-attacks.

Mayor Sheehy opened the public hearing. There being no comments, he closed the public hearing.

Councilmember Moses moved to approve the Microsoft Enterprise Enrollment Agreement in the amount of \$516,997.99 plus applicable taxes per year; authorize the use of contingency funds in the approximate amount of \$197,016.60 plus applicable taxes for Fiscal Year 2025-26; and authorize the City Manager to execute the Agreement and related documents on behalf of the City, seconded by Councilmember Dolan, and carried by the following vote:

Aye: 7 - Mayor Sheehy, Councilmember Campbell, Councilmember Coke, Councilmember Dolan, Councilmember Diaz, Councilmember Moses and Vice Mayor Lin

8. CALL TO THE PUBLIC

Ms. Toy addressed the council concerning the need for more cooling stations and handicapped accessibility in the city.

9. CURRENT EVENTS

Councilmember Campbell provided an update from the Chamber of Commerce.

Councilmember Moses provided an update from the Parks and Recreation Advisory Board.

Councilmember Diaz provided an update from Go Lake Havasu.

Vice Mayor Lin provided an update from the Partnership for Economic Development.

Mayor Sheehy provided an update from the Mohave County Water Authority.

10. FUTURE MEETINGS

Tuesday, July 8, 2025 @ 5:30 p.m. – Regular Meeting (Property Tax Levy Adoption)

Tuesday, July 22, 2025 @ 4:30 p.m. – Executive Session

Tuesday, July 22, 2025 @ 5:30 p.m. – Regular Meeting

11. FUTURE DISCUSSION ITEMS

There were no requests from Council for future discussion items.

12. ADJOURN

The meeting adjourned at 6:28 p.m.

CERTIFICATION

I hereby certify that the foregoing is a full and true copy of the Regular Meeting Minutes of the Lake Havasu City Council held on the 24th day of June, 2025. I further certify that the meeting was duly called and posted, and that a quorum was present.

Kelly Williams, City Clerk/MMC